



**TOWNSHIP OF WEST LINCOLN
ADMINISTRATION/FINANCE/FIRE
COMMITTEE AGENDA**



MEETING NO. THREE HELD: Monday, March 21, 2011, Township Administration Building,
318 Canborough Street, Smithville - 6:30 p.m.

1. **CHAIR:** Alderman John Glazier

2. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST:**

3. **REQUEST TO ADDRESS ITEMS ON THE AGENDA:**
Chair to inquire if there are any members of the public present who wish to address any items on the Administration/Finance/Fire Committee agenda.

4. **APPOINTMENTS/PRESENTATIONS:**
 - (a) **ITEM A18-11**
Mr. Stan Droblich, Executive Director of Employment Help Centre
Re: Overview of Employment Help Centre and Expansion in Smithville

 - (b) **ITEM A19-11**
Ms. Tracy-Lynn Bell, President of Quad Niagara, ATV Club
Re: Trail Proposal for the Niagara Region

5. **FIRE DEPARTMENT UPDATE:**
 - (a) **ITEM A20-11**
Fire Chief
Re: Verbal Update

6. **CONSENT AGENDA ITEMS:**

All items listed below are considered to be routine and non-controversial and will be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

 1. Communication – Grant Thornton – Report to Council – Initial communication on Audit Planning for the year ending December 31, 2011
 2. Information Report RFI-C-05-11- Certification of Election Expenses and Election Results (Percentage Information)
 3. Information Report No: RFI-T-03-11- 2010 Statement of Remuneration and Expenses for Council Members and Persons Serving on any Bodies
 4. Joint Accessibility Advisory Committee – November 18, 2010, February 10, 2011 and February 22, 2011 Minutes
 5. West Lincoln Cemetery Board Minutes – November 9, 2010, January 11, 2011 and February 22, 2011

RECOMMENDATION:

The Administration/Finance/Fire Committee approve the following Consent Agenda Items:

1. Items 1, 2, and 3 be and are hereby received for information.
2. Items 4 and 5 be and are hereby accepted.

with the exception of Item #(s)_____.

7. COMMUNICATIONS:

(a) ITEM A21-11

Cindy Desruisseaux

Re: Resignation from JAAC Committee

RECOMMENDATION:

That, the resignation from Cindy Desruisseaux from the JAAC Committee be accepted with regret.

8. STAFF REPORTS:

(a) ITEM A22-11

CAO

Re: RFD-CAO-01-11 - Agreement - Welland & District Humane Society

RECOMMENDATION:

1. That, Report RFD-CAO-01-11 "Agreement - Welland & District Humane Society", dated March 21, 2011 be received; and,
2. That, the Township renew the agreement with The Welland & District Humane Society for a further four years to December 31, 2014, and,
3. That, a by-law authorizing the Mayor & Clerk to sign an agreement with The Welland & District Humane Society be presented to Council.

(b) ITEM A23-11

Clerk

Re: Report No. RFD-C-04-11 – Joint Accessibility Advisory Committee – Amendment to Committee Membership

RECOMMENDATION:

- (1) That, Report RFD-C-04-11, dated March 21, 2011, regarding the "Joint Accessibility Advisory Committee – Amendment to Committee Membership" be received; and,
- (2) That, the following individuals be appointed and/or re-confirmed by by-law, as Members to the Joint Accessibility Advisory Committee:

Stephen Barker

Syme Jago

Karen Lemieux

Sharon Cook

April Monteiro

Connie Groves

Colin Paddon

Joey Hewitt

Luciano Di Leonardo

Note: Carolyn Langley (Administrative Representative)

Donna L. Herrington (Consultant)

- (c) **ITEM A24-11**
Clerk
Re: RFD-C-03-2011 - "2011 Summer and December Meeting Schedules";

RECOMMENDATION:

- (1) That, Report RFD-C-03-2011 dated March 21, 2011 regarding the "2011 Summer and December Meeting Schedules"; be received; and,
(2) That, the Meeting Schedule for the months of July, August and December, 2011 as noted in "Schedule A" to this report, be approved.

9. **OTHER BUSINESS:**

- (a) **ITEM A25-11**
CAO / Clerk
Re: Layout of Council Chambers and Sound System
FOR DISCUSSION
- (b) **ITEM A26-11**
Alderman Eric Leith
Re: West Lincoln Chamber of Commerce Update – Executives & Directors and Upcoming Home and Trade Show (March 26, 2011)
- (c) **ITEM A27-11**
Members of Committee
Re: Verbal Updates from Members of Boards and Committees-If required
- (d) **ITEM A28-11**
Members of Committee
Re: Referred Matters List
UNDER SEPARATE COVER
- (e) **ITEM A29-11**
Members of the Committee
Re: Other Business Items

10. **CONFIDENTIAL MATTERS:**

- (a) **ITEM A30-11**
Clerk
Re: Legal Matter – By-law Enforcement Issue
FOR DISCUSSION

11. **ADJOURNMENT:**

That, this Committee does now adjourn at the hour of _____ p.m.

Email received January 28 Alderman John Glazier was at the Employment Help Centre (EHC) Smithville office today. We at the EHC provide employment programs and services for job seekers. Alderman Glazier asked that I contact you to arrange to present at a future meeting. We would like to present an overview of the EHC and our expansion in Smithville due to recent changes with the Minister of Training, Colleges and Universities. Our presentation would highlight how those changes benefit job seekers and employers in West Lincoln.

If possible we could present on Monday, March 21 at 6:30 PM. Please advise if this request can be accommodated. Thank you for your assistance Carolyn.

Best regards,

Stan Droblich

Executive Director

sdroblich@employmenthelp.org

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