



TOWNSHIP OF WEST LINCOLN ADMINISTRATION/FINANCE/FIRE COMMITTEE AGENDA



MEETING NO. NINE HELD: Monday, November 21, 2011, Township Administration Building, 318 Canborough Street, Smithville - 6:30 p.m.

1. **CHAIR:** Alderman John Glazier
2. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST:**
3. **REQUEST TO ADDRESS ITEMS ON THE AGENDA:**
Chair to inquire if there are any members of the public present who wish to address any items on the Administration/Finance/Fire Committee agenda.

4. **APPOINTMENTS/PRESENTATIONS:**

- (a) **ITEM A116-11**
Jason Brown, CEO, YMCA
Re: YMCA Update
- (b) **ITEM A117-11**
Bruce Comfort
Re: Hodgkins Road Bridge Closure
- (c) **ITEM A118-11**
Joan Packham (Library Board Chair) & Catharine Vaughan (Chief Librarian)
Re: Memorandum - Request for Staff appointments to the "Wellandport Public Library Building Committee"

RECOMMENDATION:

That, the request from the West Lincoln Public Library Board dated November 11, 2011, for staff appointments to the Wellandport Public Library Building Committee be received; and,

That _____ be appointed to sit on the Wellandport Public Library Building Committee.

5. **FIRE DEPARTMENT UPDATE:**

- (a) **ITEM A119-11**
Fire Chief
Re: Verbal Update

6. **CONSENT AGENDA ITEMS:**

All items listed below are considered to be routine and non-controversial and will be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

(a) **ITEM A120-11**

1. Joint Accessibility Advisory Committee – October 13, 2011
2. West Lincoln Cemetery Board – October 11, 2011
3. Recommendation Report RFD CAO-06-2011- Cemetery Board Appointment
4. Recommendation Report WLFD-11-11 - Computer-Aided Fire Dispatch Agreement with the City of St. Catharines

RECOMMENDATION:

The Administration/Finance/Fire Committee approve the following Consent Agenda Items:

1. Items 1 and 2 be hereby accepted,
 2. Items 3 and 4 be hereby approved and the recommendations contained therein adopted,
- with the exception of Item #(s)_____.

7. **COMMUNICATIONS:**

8. **STAFF REPORTS:**

(a) **ITEM A121-11**

Clerk

Re: Report - RFD-C-16-11- 2011 regarding “Proposed Policies (1) POL-ADMIN-01-2011 - Use of Township Facilities for Political Campaign Purposes AND (2) Policy POL-ADMIN-02-2011 - Use of Council Chambers and Committee Room(s) – Main Administration Building”

RECOMMENDATION:

- (1) That, Report RFD-C-16-2011 dated November 21, 2011 regarding “Proposed Policies - POL-ADMIN-01-2011 Use of Township Facilities for Political Campaign Purposes AND Policy POL-ADMIN-02-2011 Use of Council Chambers and Committee Room(s) – Main Administration Building”, be received; and,
- (2) That, policies (a) POL-ADMIN-01-2011 entitled “Use of Township Facilities for Political Campaign Purposes “and (b) POL-ADMIN-02-2011 entitled “Use of Council Chambers and Committee Room(s) – Main Administration Building“, attached as Schedules A and B to this report, be approved.

(b) **ITEM A122-11**

Deputy Clerk

Re: Recommendation Report - RFD-C-15-11- Employee Group Benefits Renewal – 2012-2013

RECOMMENDATION:

1. That, the Deputy Clerk’s RFD-C-15-11, regarding “Employee Group Benefits Renewal – 2012-2013” be received; and,
2. That, the Township of West Lincoln approve RWAM Insurance Administrator’s Inc.’s as the Township’ group insurance provider through its broker Dominion Group Benefits, for a period of fifteen months commencing January 1, 2012 (ending March 31, 2013); and,

3. That, due to time constraints related to setting up employee benefits with a new group benefit provider, that this recommendation be approved prior to ratification of Council on November 28th, 2011.

9. **OTHER BUSINESS:**

(a) **ITEM A123-11**

Alderman Micallef

Re: County of Brant – Ontario Regulation 282/98 – Municipal Tax Act

RECOMMENDATION:

That, the correspondence from the County of Brant dated September 26, 2011 requesting support of the request from the Ontario Agri Business Association and the Grain Farmers of Ontario to amend Ontario Regulation 282/98 (Section 6(2), Paragraph 4 of the Municipal Tax Act) to reflect that “elevators used to receive, store, clean, treat or transfer feed for livestock or grain” be removed from the industrial property class and included in the commercial property class; be received and....

(b) **ITEM A124-11**

Alderman Micallef

Re: City of Welland – Goderich and Area Disaster Relief Fund

RECOMMENDATION:

That, the correspondence from the City of Welland dated October 5, 2011 challenging other municipalities in the Niagara Region to support the Town of Goderich by donating to the “Goderich and Area Disaster Relief Fund”; be received and

(c) **ITEM A125-11**

Alderman Joann Chechalk

Re: Recognition of Local Achievements Section in Newsletter and Certificates of Recognition (referred from October 24, 2011 Council Meeting)

(d) **ITEM A126-11**

Members of Committee

Re: Verbal Updates from Members of Boards and Committees-If required

(e) **ITEM A127-11**

Members of Committee

Re: Referred Matters List

UNDER SEPARATE COVER

(f) **ITEM A128-11**

Members of the Committee

Re: Other Business Items

10. **CONFIDENTIAL MATTERS:**

- (a) **ITEM A129-11**
Coordinator of Revenue Services
Re: Report No. RFD-T-23-11 - Section 357 Application #11-14
(Personal Matter Identifiable Individuals)

RECOMMENDATION:

That, the Coordinator of Revenue Services' Report RFD-T-23-11, on Section 357 Application #11-14, dated November 21, 2011, be received and that the application be denied.

- (a) **ITEM A130-11**
Coordinator of Revenue Services
Re: Report No. RFD-T-24-11 - Section 357 Tax Write Offs
(Personal Matter Identifiable Individuals)

RECOMMENDATION:

That, the Coordinator of Revenue Services' Report RFD-T-24-11, on Section 357 Tax Write Offs, dated November 21, 2011 be received and that the list of applications as contained in Report RFD-T-24-11 be approved.

11. **ADJOURNMENT:**

That, this Committee does now adjourn at the hour of _____ p.m.