



# TOWNSHIP OF WEST LINCOLN ADMINISTRATION/FINANCE/FIRE COMMITTEE AGENDA



**MEETING NO. ONE HELD:** Monday, January 16, 2012, Township Administration Building, 318 Canborough Street, Smithville - 6:30 p.m.

1. **CHAIR:** Alderman John Glazier

2. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST:**

3. **REQUEST TO ADDRESS ITEMS ON THE AGENDA:**

Chair to inquire if there are any members of the public present who wish to address any items on the Administration/Finance/Fire Committee agenda.

4. **APPOINTMENTS/PRESENTATIONS:**

There are no appointments.

5. **FIRE DEPARTMENT UPDATE:**

(a) **ITEM A01-11**

Fire Chief

Re: Fire Department Monthly Update – January 2012

6. **CONSENT AGENDA ITEMS:**

All items listed below are considered to be routine and non-controversial and will be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

(a) **ITEM A02-11**

1. Joint Accessibility Advisory Committee – November 10, 2011

2. Recommendation Report–RFD-FD-01-12 Updating West Lincoln Township Health and Safety Policy By-law

**RECOMMENDATION:**

The Administration/Finance/Fire Committee approve the following Consent Agenda Items:

1. Item 1 be accepted.

2. Item 2 be hereby approved and the recommendations contained therein adopted.

with the exception of Item #(s)\_\_\_\_\_.

7. **COMMUNICATIONS:**

There are no communications.

8. **STAFF REPORTS:**

(a) **\*AMENDMENT TO BUDGET\***  
**ITEM A03-12**

Director of Planning & Building

Re: Report PD-009-12 – 2011 Planning Department Operations – Adjustment to OMB Defence Account

**RECOMMENDATION:**

**\*AMENDMENT TO BUDGET\***

1. That, Report No. PD-009-12, dated January 16, 2012, relating to 2011 Planning Department Operations–Adjustment to Ontario Municipal Board Defence Account, BE RECEIVED; and,
2. That, the \$25,000.00 in excess of 2011 Budget in the Planning Department's Ontario Municipal Board Defence Account be funded from the Contingency Reserve.

(b) **\*AMENDMENT TO BUDGET\***  
**ITEM A04-12**

Treasurer/Director of Finance

Re: Report RFD-T-01-12 – Insurance Claim - Wind Damage 2011

**RECOMMENDATION:**

**\*AMENDMENT TO BUDGET\***

- (1) That, Report RFD-T-01-12, regarding “Insurance Claim- Wind Damage 2011” be received; and,
- (2) That the transfer amounts be confirmed as follows:
  - (a) That, Abingdon Hall Roof replacement costs for 50% of the roof in the amount of \$5,801.28 be funded from the Facility Reserve; and,
  - (b) That, the net cost of \$19,375.58 for a replacement pick-up truck in Public Works be funded from the Insurance Reserve; and,
  - (c) That, the insurance deductibles and other costs related to this claim not covered by insurance in the amount of \$13,279.31 be funded by the Insurance Reserve.

(c) **ITEM A05-12**

Treasurer/Director of Finance

Re: Report RFI-T-02-12 – Update on Tax Sales – November 30, 2011

**RECOMMENDATION:**

That, Report RFI-T-02-12, regarding “Update on Tax Sales- November 30, 2011” be received for information.

9. **OTHER BUSINESS:**

(a) **ITEM A06-12**

Director of Finance/Treasurer

Re: Interim Tax Levy By-law

**VERBAL UPDATE**

**(b) ITEM A07-12**

Alderman Sue-Ellen Merritt

Re: Resolution from Town of Fort Erie regarding Smoke-Free Outdoor Spaces

**RECOMMENDATION:**

1. WHEREAS the Council of the Regional Municipality of Niagara approved Report No. PHD-46-2011 on October 18, 2011 respecting Smoke Free Outdoor Spaces, and
2. WHEREAS the Region is calling upon area municipalities to pass a by-law restricting smoking in public places, and
3. WHEREAS it is deemed desirable to support the Regional initiative subject to the Region continuing its lead role in regulating smoke free environments and the enforcement thereof;
4. NOW THEREFORE be it resolved by the Municipal Council of the Township of West Lincoln that it hereby supports the Smoke Free Outdoor Spaces initiatives by the Council of the Regional Municipality of Niagara and in recognition of the Region's lead role in regulating and enforcing smoke free environments, and due to limited municipal enforcement resources, it is respectfully requested that the Region pass a Regional By-law prohibiting smoking in outdoor public spaces across Niagara and enforce same, and further
5. That the Region and area municipalities be so notified of this action.

**(c) ITEM A08-12**

Members of Committee

Re: Verbal Updates from Members of Boards and Committees-If required

**(d) ITEM A09-12**

Members of Committee

Re: Referred Matters List

**UNDER SEPARATE COVER**

**(e) ITEM A10-12**

Members of the Committee

Re: Other Business Items

**10. CONFIDENTIAL MATTERS:**

There are no confidential matters.

**11. ADJOURNMENT:**

That, this Committee does now adjourn at the hour of \_\_\_\_\_ p.m.

1. That, Report RFD-FD – 11-01 regarding “Updating West Lincoln Township Health and Safety Policy By-Law”, dated January 17, 2011 be accepted, and,
2. That Council adopt a bylaw to establish a Municipal Health and Safety Statement for the Corporation of the Township of West Lincoln be presented to Council for approval and that By-Law 2009-88 be repealed.)