



THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN



COUNCIL MINUTES

MEETING NO. SEVENTEEN HELD: Monday, November 23, 2009 - Township Administration Building, 318 Canborough Street, Smithville, Ontario - 7:00 p.m.

<u>PRESENT:</u>	Council:	Mayor Katie Trombetta Alderman Mary Dinga Alderman John Glazier Alderman Norm Johnson Alderman Douglas Joyner Alderman Sue-Ellen Merritt Alderman Mike Rehner
	Staff:	Derrick Thomson, CAO Carolyn Langley, Clerk Brian Treble, Director of Planning & Building
	Others:	Eric Lamothe, Resource Developer, United Way * Margaret Maynard * Janet Zanting * Karen Wilcox * Catharine Vaughan * Claudette Sassou-Messan * Cathy Sterling *
	Media:	Dave Chappel, West Niagara News Joanne McDonald, Grimsby Lincoln News* William Kelly, Cogeco

* IN ATTENDANCE PART TIME

1. **INVOCATION:** Alderman John Glazier

2. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST:**

NOTE: Items for which conflicts were recently declared at Committee or past Council:

(a) Council – October 26, 2009

1. Alderman Merritt – Item 6(a) – Presentation - WL Memorial Hospital - Update on Hospital Building Plans
2. Alderman Merritt – New Item of Other Business – (10 (b)1)- LHIN Invitation

3. COMMENTS FROM THE PUBLIC:

- (a) Margaret Maynard
Re: "Under one Roof Committee" Update

Ms. Maynard provided an update to Members of Council on the activities of the "Under One Roof Committee". Ms. Maynard advised that the Committee was established to raise funds for a banquet and resource centre for use by human service agencies. Ms. Maynard stated that the Committee was looking for all the help they could get and that many groups were currently involved in the initiative (ie Community Care, Legion Villa, Rose Cottage, Big Brothers, etc.)

Mayor Trombetta thanked Ms. Maynard for her update.

4. CONFIRMATION OF MINUTES:

- (a) Council Minutes – Regular
October 26, 2009

Moved by Alderman Mary Dinga and seconded by Alderman Norm Johnson:

That, the minutes relating to the open session portion of the October 26, 2009 regular Council meeting be accepted without errors or omissions.

That the confidential minutes of the closed session portion of the October 26, 2009 Council meeting be accepted without errors or omissions; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

- Carried

Alderman Johnson advised that the statement on page 8 of the October 26, 2009 Council minutes indicated that he did not support the Press Release Protocol Policy; however, he stated that it was not really indicative of his feelings as he did support the concept if no money was spent as he felt there were people on staff that could perform the function.

5. COMMUNICATIONS:

There were no communications.

6. APPOINTMENTS/PRESENTATIONS:

- (a) Eric Lamothe, Resource Developer, United Way – St. Catharines & District
Re: General Introduction to the Services of United Way

Mr. Lamothe reviewed his presentation for Members of Council, which presentation is attached as Schedule A to these minutes.

Mayor Trombetta thanked Mr. Lamothe for his presentation.

7. **REPORT OF COMMITTEE:**

- (a) Administration/Finance/Fire Committee
Re: November 16, 2009 Minutes

SUMMARY OF RECOMMENDATIONS:

- (a) ITEM A91-09
RECOMMENDATION # 1:
The Administration/Finance/Fire Committee approve the following Consent Agenda Items:
1. Items 1 & 2 be hereby approved and the recommendations contained therein are adopted with the exception of Item # 2.
(Item 1 - Recommendation Report - RFD-C-14-09 – Accessible Customer Service Policy)
- RECOMMENDATION#2 (Item A91-09):
That, recommendation report RFD-T-22-09 – Technology Use Policy be approved and the recommendations contained therein be adopted.
- (b) ITEM A92-09
(1) That, Report RFD-CAO-07-09, dated November 16, 2009, regarding POL-ADMIN-02-09 – Press Release Protocol Policy” be received and;
(2) That, the Township hereby approves policy POL-ADMIN-02-09 “Press Release Protocol Policy” attached as Schedule A to this report.
- (c) ITEM A93-09
That, the policy relating to EALs be referred to staff for review and report.
- (d) ITEM A95-09
That, the Deputy Treasurer’s Report RFD-F-23-09, on Section 357 Tax Write Offs, dated November 16, 2009 be received and that the attached list of applications be approved.
- (e) ITEM A96-09
(1) That, CAO Report RFD-CAO-22-09, dated November 9, 2009 regarding Treasury Department “Re-Organization” be received; and,
(2) That, the CAO be authorized to make all necessary operational changes to the Treasurer Department Organization structure as contained in report RFD-CAO-22-09.
(3) That, the CAO be authorized to proceed prior to ratification by Council.

Moved by Alderman Douglas Joyner and seconded by Alderman Sue-Ellen Merritt:

That, the minutes of the open session portion of the Administration/Finance/Fire Committee meeting held on November 16, 2009, be received and that the recommendations contained therein, be approved, with the exception of Item # A92-09.

That the confidential minutes of the closed session portion of the November 16, 2009 Administration/Finance/Fire Committee meeting, be received and approved; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

- Carried

Item A92-09 – Press Release Protocol Policy

Alderman Dinga stated that she did not support the Press Release Protocol Policy.

Moved by Alderman Norm Johnson and seconded by Alderman Mary Dinga:

That, Item A92-09 from the November 16, 2009 Administration/Finance/Fire Committee meeting be approved:

(ITEM A92-09

- (1) That, Report RFD-CAO-07-09, dated November 16, 2009, regarding POL-ADMIN-02-09 – Press Release Protocol Policy” be received and;
- (2) That, the Township hereby approves policy POL-ADMIN-02-09 “Press Release Protocol Policy” attached as Schedule A to this report.)

- Carried

- (b) Public Works/Recreation/Arena Committee
Re: November 16, 2009 Minutes

SUMMARY OF RECOMMENDATIONS:

(a) ITEM PW80-09

RECOMMENDATION# 1:

The Public Works/Recreation/Arena Committee approve the following consent agenda Items:

1. Items 1 be hereby received for information,
2. Item 2 be accepted,
3. Item 3 be hereby approved and the recommendations contained therein are adopted,

with the exception of Items 1 & 2.

(Item 3 - Recommendation Report – RFD PW-50/2009 – 2009 Summer Camp Report)

RECOMMENDATION#2 (Item PW80-09(1) :

That, the Director of Planning & Engineering Report RFI PW-46/2009, regarding the "Niagara Region Waste Collection Contract", be received for information.

RECOMMENDATION#3 (Item PW80-09(2) :

That, the West Lincoln Public Library Board Minutes, dated October 8, 2009 be accepted.

- (b) ITEM PW82-09
That, the Region of Niagara be requested to install a stop sign in the yield of the intersection at Regional Road 20 and Griffin Street.
- (c) ITEM PW83-09
That, the Region of Niagara be requested to undertake a study relating to traffic calming measures at the intersection of Thirty Road and Young Street, in the Township of West Lincoln.
- (d) ITEM PW84-09
That, the Region of Niagara be requested to install curbs and gutters along Canborough Street from Regional Road 20 to Townline Road.

Moved by Alderman Mike Rehner and seconded by Alderman Norm Johnson:

That, the minutes of the open session Public Works/Recreation/Arena Committee meeting held on November 16, 2009, be received and that the recommendations contained therein, be approved; and,

That the confidential minutes of the closed session portion of the November 16, 2009 Public Works/Recreation/Arena Committee meeting be received and approved; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

- Carried

8. **RECONSIDERATION:**

There were no items for reconsideration.

9. **NOTICE OF MOTION:**

There were no notices of motion.

10. **OTHER BUSINESS:**

- (a) Chief Building Official
Re: Temporary Residence during Construction (Neil & Donna Dochstader)
Received for Information

- (b) Planning Technician & Director of Planning & Building
Re: Recommendation Report PD-188-09 – Exemption from Part Lot Control – Winspear Homes–Lot 107, Plan 30M-372, Anastasio Estates - Phase 4 Subdiv.

Moved by Alderman Norm Johnson and seconded by Alderman Mary Dinga:

That report PD-188-09, dated November 9, 2009, regarding the Exemption from Part Lot Control (Winspear Homes) for Lot 107, Plan 30M-372, Anastasio Estates – Phase 4 Subdivision, BE RECEIVED; and

That the By-law to remove Part Lot Control on land described as Lot 107, Registered Plan 30M-372 (Anastasio Estates – Phase 4 Subdivision), BE APPROVED.

- Carried

- (c) Planning Technician & Director of Planning & Building
Re: Recommendation Report No. PD-186-09 – Site Plan Approval for Township's Administration Property and Conveyance of land to be added to the Regional Road Allowance

Moved by Alderman Sue-Ellen Merritt and seconded by Alderman John Glazier:

That, Report No. PD-186-09, dated November 9, 2009 regarding the Site Plan for the Township's Administration Property and the conveyance of lands to be added to the Regional Road Allowance, BE RECEIVED; and,

That, the Council of the Township of West Lincoln hereby approve and authorize the development of the new Fire Hall in accordance with the site plan prepared by Raimondo & Associates Architects Inc. dated September 23, 2009; and,

That, Staff be authorized to survey and process the conveyance of a 3 metre strip of land to the Region of Niagara for an addition to the Regional Road Allowance as shown on the Site Plan; and,

That the Region be billed for the cost of surveying and conveyance of land for the Regional Road Allowance once the process is complete; and,

That, a by-law be approved to authorize the Mayor and Clerk to sign all necessary documents to complete this conveyance, once the required legal description is available.

- Carried

- (d) Members of Council
Re: Other Business Items

1. Mayor Trombetta
Re: Christmas parade

Mayor Trombetta reminded Members of Council that they were invited to be on the Township float in the Christmas Parade on Saturday, November 28th and requested that they arrive at the arena between 1:00 and 1:30 p.m.

2. Mayor Trombetta
Re: Kinsmen Tree Lighting Ceremony

Mayor Trombetta advised Members of Council that the Kinsmen Tree Lighting Ceremony was scheduled for Sunday, December 6th at 5:00 p.m.

3. Mayor Trombetta
Re: AMCTO Presentation

Mayor Trombetta congratulated Mr. Brian Treble, Director of Planning & Building, who was the recipient of the AMCTO's 2009 Academic Excellence in Municipal Administration Award. Mayor Trombetta presented Mr. Treble with his Academic Achievement Award.

4. Alderman John Glazier
Re: Grand Opening – Griffin Health & Fitness

Alderman Glazier advised the grand opening for Griffin Health & Fitness was scheduled for December 5th at 1:00 p.m.

5. Alderman Sue-Ellen Merritt
Re: Reconsideration

Alderman Merritt noted her concern that the procedure relating to reconsideration as outlined in the procedural by-law was not always being followed noting that there was no accurate record of who voted with the majority in order to be eligible to request a reconsideration.

In response to Alderman Merritt's inquiry regarding what could be done to address this problem, Mayor Trombetta advised that the Clerk would check into the matter and report back.

11. BY-LAWS:

Moved by Alderman John Glazier and seconded by Alderman Douglas Joyner:

That, leave be granted to introduce the following by-laws and the same be now read a first time:

- (a) By-law 2009-118 To confirm proceedings of October 26, 2009 regular Council meeting.
- (b) By-law 2009-119 To authorize an Agreement with Neil & Donna Dochstader for Temporary Residency during Construction of a Replacement Dwelling

- (c) By-law 2009-120 To exempt certain land from Part Lot Control pursuant to Section 50 of the Planning Act, R.S.O. 1990 (Winspear Homes)

- Carried

Moved by Alderman John Glazier and seconded by Alderman Douglas Joyner:

That, By-laws 2009-118, 2009-119 and 2009-120 just read a first time be now read a second and third time and finally passed and that the Mayor and Clerk do sign and seal the same, any rule of this Council to the contrary notwithstanding.

- Carried

12. CONFIDENTIAL MATTERS:

There were no confidential matters.

13. ADJOURNMENT:

Moved by Alderman Mary Dinga and seconded by Alderman Norm Johnson:

That, this Council meeting does now adjourn at the hour of 7:38 p.m. and if a special meeting is required it will be at the call of the Mayor.

- Carried

CAROLYN LANGLEY, CLERK

MAYOR KATIE TROMBETTA