



**TOWNSHIP OF WEST LINCOLN  
ADMINISTRATION/FINANCE/FIRE  
COMMITTEE AGENDA**



**MEETING NO. SIX HELD:** Monday, June 21, 2010, Township Administration Building, 318 Canborough Street, Smithville - 6:30 p.m.

1. **CHAIR:** Alderman Douglas Joyner

2. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST:**

3. **REQUEST TO ADDRESS ITEMS ON THE AGENDA:**

Chair to inquire if there are any members of the public present who wish to address any items on the Administration/Finance/Fire Committee agenda.

4. **APPOINTMENTS:**

(a) **ITEM A57-10**

Mr. Mike Firmin, PoultryFest  
Ms. Mary-Lou Ambrose-Little, Canada Day  
Ms. Wendy Joyner, Canada Day  
Re: Event Information Update

(b) **ITEM A58-10**

Mr. Steve Butz, YMCA  
Re: Request for Funding

**RECOMMENDATION:**

That, the request from YMCA for a capital contribution in the amount of \$420,000 (14% of the overall municipal contribution), which amount is to be paid in equal instalments over a five year period beginning on a date which is to be established by the municipality and which distribution is to be administered by the CAO, be received and .....

(c) **ITEM A59-10**

Mr. Andrew Grunda, Associate Director, Watson & Associates  
Re: Water & Wastewater Rate Study

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5. **FIRE DEPARTMENT UPDATE:**

(a) **ITEM A60-10**

Fire Chief  
Re: Verbal Update

6. **CONSENT AGENDA ITEMS:**

There are no consent agenda items.

7. **COMMUNICATIONS:**

There are no communications.

8. **STAFF REPORTS:**

(a) **ITEM A61-10**

CAO

Re: Recommendation Report - RFD-CAO-07-2010 - Council Code of Conduct / Appointment of an Integrity Commissioner

**RECOMMENDATION:**

- (1) That, Report RFD-CAO-07-2010 dated June 21<sup>st</sup>, 2010 regarding Council Code of Conduct / Appointment of an Integrity Commissioner” be received; and
- (2) That, the “DRAFT” Code of Conduct, attached as Schedule “A” to this report be received and .....

**RECOMMENDATION # 2: (required if Code of Conduct is adopted)**

That, staff be and are hereby directed to develop a Request for Proposals (RFP) for the services of an Integrity Commissioner and bring back a report and a recommendation outlining the responses from the RFP for the services of an Integrity Commissioners

(b) **ITEM A62-10**

Clerk

Re: Recommendation Report - RFD-C-11-2010 – Establishment of a Joint Compliance Audit Committee and Terms of Reference

**RECOMMENDATION:**

1. That, Report RFD-C-11-2010, “Establishment of a Joint Compliance Audit Committee and Terms of Reference”, be received; and,
2. That, Council hereby supports the establishment of a Joint Compliance Audit Committee, to be called the “Niagara Compliance Audit Committee,”; and,
3. That, Council hereby approves the Terms of Reference for the Niagara Compliance Audit Committee; and,
4. That, a by-law be submitted to Council at its meeting of June 28, 2010 to establish and approve the Terms of Reference for the Committee; and,
5. That, the Clerk be directed to continue working with the Area Clerks participating in the NCAC to ensure compliance with Section 81 and 81.1 of the Municipal Elections Act

- (c) **ITEM A63-10**  
Deputy Treasurer  
Re: Information Report - RFI-T-09-10 - 2009 Statement of Remuneration and Expenses for Council Members and Persons Serving on any Bodies

**RECOMMENDATION:**

That Report RFI-T-09-10 dated June 21, 2010 regarding the 2009 Statement of Remuneration and Expenses for Members of Council and Persons Serving on any Bodies be received for information.

- (d) **AMENDMENT TO 2010 BUDGET**  
**ITEM A64-10**  
Deputy Treasurer  
Re: Recommendation Report – RFD-T-11-10 - 2010 Water Rates and Amendment to 2010 Water/Sewer Budget

**RECOMMENDATION:**

**AMENDMENT TO 2010 BUDGET**

1. That, Report RFD-T-11-10, regarding “2010 Water Rates and Amendment to 2010 Water/Sewer Budget” be received; and,
2. That the 2010 Water/Sewer Budget be amended as outlined in Appendix A and Appendix B to this report, and
3. That a By-law, as attached in Appendix C to this report, be forwarded to the June 28<sup>th</sup>, Council Meeting for final approval.

- (e) **ITEM A65-10**  
Deputy Treasurer  
Re: Information Report – RFI-T-10-10 - Tax Collection Update

**RECOMMENDATION:**

That, Report RFI-T-10-10 dated June 21, 2010 regarding the “Tax Collection Update” be received for information.

9. **OTHER BUSINESS:**

- (a) **ITEM A66-10**  
Members of Committee  
Re: Referred Matters List  
**UNDER SEPARATE COVER**

- (b) **ITEM A67-10**  
Members of the Committee  
Re: Other Business Items

10. **CONFIDENTIAL MATTERS:**

- (a) **ITEM A68-10**  
CAO  
Re: Legal Matter – Court Holdings Limited  
**UNDER SEPARATE COVER**

- (b) **ITEM A69-10**  
CAO & Director of Planning & Building  
Re: Legal Matter – Property Issue  
**UNDER SEPARATE COVER**

**RECOMMENDATION:**

1. That, recommendation report PD-099-10, dated June 21, 2010, regarding Discussions on a Property Matter , BE RECEIVED; and,
2. That, Staff be authorized to proceed as directed in closed session with respect to a property issue (Fairgrounds); and,

11. **ADJOURNMENT:**

That, this Committee does now adjourn at the hour of                      p.m.