



## TOWNSHIP OF WEST LINCOLN



### PUBLIC WORKS/RECREATION/ARENA COMMITTEE AGENDA

**MEETING NO. SIX HELD:** Monday, June 21, 2010, Township Administration Building, 318 Canborough Street, Smithville - Immediately following the Administration/Finance/Fire Committee Meeting

1. **CHAIR:** Alderman Mike Rehner
2. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST:**
3. **REQUEST TO ADDRESS ITEMS ON THE AGENDA:**  
Chair to inquire if there are any members of the public present who wish to address any items on the Public Works/Recreation/Arena Committee Agenda.

4. **APPOINTMENTS:**

There are no appointments.

5. **CONSENT AGENDA ITEMS:**

All items listed below are considered to be routine and non-controversial and will be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

(a) **ITEM PW43-10**

1. West Lincoln Public Library Board – Minutes of May 11, 2010
2. West Lincoln Public Library Board – Minutes of June 8, 2010
3. Information Report - RFI PW-29/2010 - Canadian Heritage Grant, Funding re Canada Day
4. Memo - Ministry Responsible for Seniors Awards Program Application Re: Senior Achievement Award
5. Memo - FCC Farm Credit Canada Grant Application Re: Community Portable Stage

**RECOMMENDATION:**

The Public Works/Recreation/Arena Committee approve the following consent Agenda Items:

1. Item 1, 2, 3, 4 and 5 be hereby received for information;  
with the exception of Item #(s) \_\_\_\_\_.

6. **STAFF REPORTS:**

(a) **ITEM PW44-10**

Director of Public Works & Engineering  
Re: Recommendation Report - RFD PW-31/2010 – Facility Sponsorship,  
Advertising & Donations Policy (POL-REC-04-2010)

**RECOMMENDATION:**

1. THAT, Report RFD PW-31/2010, re: Facility Sponsorship, Advertising & Donations Policy, (POL-REC-04-2010) dated June 21<sup>st</sup>, 2010, be received; and,
2. THAT, the Facility Sponsorship, Advertising & Donations Policy, (POL-REC-04-2010) hereby be approved.

**(b) ITEM PW45-10**

Director of Public Works & Engineering

Re: Information Report - RFI PW-32/2010 - Drainage Concern at 8268 and 8270 Regional Road 20

**RECOMMENDATION:**

That, Report RFI PW-32/2010, re: Drainage Concern at 8268 and 8270 Regional Road 20, dated June 21<sup>st</sup>, 2010, be received for information.

**(c) ITEM PW46-10**

Director of Public Works & Engineering

Re: Recommendation Report - RFD PW-33/2010 – Sports & Recreation Fees 2010/2011

**RECOMMENDATION:**

1. THAT, Report RFD PW-32/2010, re: 2010/2011 Sports & Recreation Fees, dated June 21<sup>st</sup>, 2010, be received, and;
2. THAT, Schedule "A" of By-law 2002-115 be revised at the next Council meeting to reflect a 3% increase for arena rates for the 2010/2011 season, as approved as part of the 2010 budget; and,
3. THAT, Schedule "B" of By-law 2002-115 be revised at the next Council meeting to reflect a 3% increase for sport field rates for the 2010/2011 season, as approved as part of the 2010 budget; and,
4. THAT a new Schedule "C" to By-law 2002-115 regarding Recreation Fees be approved at the next Council meeting, as approved as part of the 2010 budget.

**(d) ITEM PW47-10**

Director of Public Works & Engineering

Re: Recommendation Report - RFD PW-34/2010 – 2010 Bituminous Surface Treatment Program Tender for Supply and Application of Material

**RECOMMENDATION:**

1. THAT, Report RFD PW-33/2010, re: 2010 Bituminous Surface Treatment Program Tender for Supply and Application of Material, dated June 21<sup>st</sup>, 2010, be received, and;

2. THAT, the tender from Norjohn Contracting and Paving Limited, to complete the 2010 Bituminous Surface treatment Program, be accepted subject to acceptance by the Township's municipal partners; the Township of Wainfleet and the Town of Pelham, and;
3. THAT, the Mayor and Clerk be authorized to enter into an agreement with Norjohn Contracting and Paving Limited and participating municipalities.

7. **COMMUNICATIONS:**

(a) **ITEM PW48-10**

Cheryl & Laurie Davis

Re: Request for conveyance of the central portion of Baldwin Road

**RECOMMENDATION:**

That the correspondence dated June 10, 2010 from Cheryl & Laurie Davis requesting that the Township either (1) reset and replace cross culverts, open cut the ditches and gate the ends of a specific portion of Baldwin Road or (2) convey the central portion of Baldwin Road to them, be received and referred to staff for a report and recommendation.

(b) **ITEM PW49-10**

Greig Hancock, President, Smithville Agricultural Society

Re: Request for Community Festival Designation

**RECOMMENDATION:**

- (1) That, the correspondence from Greig Hancock, President, Smithville Agricultural Society, dated May 20, 2010, requesting that the Smithville Fall Fair be designated as a "Community Festival" in order to operate a beer garden during the Fair, be received; and
- (2) That, the Council of the Corporation of the Township of West Lincoln designate the Smithville Fall Fair, which is to be held from September 2<sup>nd</sup> to and including September 5<sup>th</sup>, 2010, at the Smithville Community Park, as a "Community Festival" and
- (3) That, the Smithville Agricultural Society be informed that the Township of West Lincoln has no objection to the sale of alcoholic beverages in the Smithville Community Park from "Thursday, September 2<sup>nd</sup> from 4:00 p.m. until 1:00 a.m.; Friday & Saturday, September 3<sup>rd</sup> and 4<sup>th</sup> from 12:00 noon until 1:00 a.m. and Sunday, September 5<sup>th</sup> from 1:00 p.m. until 10:00 p.m. in conjunction with the Smithville Fall Fair, subject to the following:
  - (i) That, confirmation is given to the Township that properly qualified individuals will be serving alcohol at the event.
  - (ii) That, confirmation is given to the Township that transportation will be provided for individuals who may show signs of intoxication at the event.
  - (iii) That, confirmation is provided showing that the organization has adequate liability insurance for the event in the amount of not less than \$2,000,000.00 and that the Township be co-insured for the event.

- (iv) That, a location map for the beer garden be submitted to the Director of Public Works & Engineering for approval.
- (v) That, a permit be obtained for erection of a tent, if required.
- (vi) That, the organization be advised that beer must be served in plastic cups.
- (vii) That, the area designated for the beer gardens be fenced.
- (viii) That, the Township of West Lincoln request that the Niagara Regional Police provide patrols at the Smithville Fall Fair to be held from September 2<sup>nd</sup> to and including September 5<sup>th</sup> 2010.

**(c) ITEM PW50-10**

St. Catharines General Hospital Foundation

Re: Permission to use Municipal Roads in West Lincoln for Big Move Cancer Ride on September 12, 2010

**RECOMMENDATION:**

- (1) That, the correspondence from the St. Catharines General Hospital Foundation dated May 26, 2010 requesting permission to use Township roads for their Big Move Cancer Ride on Sunday, September 12<sup>th</sup>, 2010 be supported; and,
- (2) That, confirmation be provided to the Township showing that the organization has adequate liability insurance for the event in the amount of not less than \$2,000,000.00 and that the Township be co-insured for the event; and,
- (3) That, any approval and/or required permits be obtained from the Region of Niagara.

**8. OTHER BUSINESS:**

**(a) ITEM PW51-10**

Mayor Trombetta

Re: Welcome to Grassie Signs

**(b) Members of Committee**

Re: Referred Matters List

**UNDER SEPARATE COVER**

**(c) ITEM PW52-10**

Members of Council

Re: Other Business Items

**9. CONFIDENTIAL MATTERS:**

There are no confidential matters.

**10. ADJOURNMENT:**

That, this Committee does now adjourn at the hour of \_\_\_\_\_ p.m.