

## TENANT CONSENT

Date: \_\_\_\_\_

The Township Council adopted the following recommendation of the Administration Committee.

“That the present practice forwarding all water bills for rented properties directly to the owner of such property be continued. That provision be allowed for tenants to be sent water bills upon receipt of a written request from the property owner to that effect and on condition that the property owner acknowledges, in writing, that he or she is ultimately liable for payment of any outstanding water bills.”

In order to assist us in our records and collections if you wish the Township to invoice your tenant for all water consumption directly, we ask that you complete this form and return it for our notification.

Water Account # \_\_\_\_\_

Property Address \_\_\_\_\_

I, \_\_\_\_\_, owner of the above-noted property, wish to have the water bills sent directly to:

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Telephone # \_\_\_\_\_

At the time of a tenant change please provide a water meter reading and complete a new form for other information.

Thank you for your time and assistance in this matter.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner

Personal information collected will be used for the purposes indicated only, in accordance with the Municipal Freedom of Information & Privacy Act. Questions regarding the collection of personal information may be directed to the Office of the Municipal Clerk.