



**TOWNSHIP OF WEST LINCOLN
ADMINISTRATION/FINANCE/FIRE
COMMITTEE AGENDA**



MEETING NO. FIVE HELD: Monday, May 16, 2011, Township Administration Building, 318 Canborough Street, Smithville - 6:30 p.m.

1. **CHAIR:** Alderman John Glazier

2. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST:**

3. **REQUEST TO ADDRESS ITEMS ON THE AGENDA:**

Chair to inquire if there are any members of the public present who wish to address any items on the Administration/Finance/Fire Committee agenda.

4. **APPOINTMENTS/PRESENTATIONS:**

There are no appointments.

5. **FIRE DEPARTMENT UPDATE:**

(a) **ITEM A47-11**

Fire Chief

Re: Verbal Update

6. **CONSENT AGENDA ITEMS:**

All items listed below are considered to be routine and non-controversial and will be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

(a) **ITEM A48-11**

1. West Lincoln Cemetery Board Minutes – April 12, 2011

2. Ducks Unlimited Canada – June 2, 2011 Effectiveness of Wetland Protection Policies in the Greenbelt Workshop

RECOMMENDATION:

The Administration/Finance/Fire Committee approve the following Consent Agenda Items:

1. Item 1 be and is hereby accepted; and,

2. Item 2 be and is hereby received for information.

with the exception of Item #(s) _____.

7. **COMMUNICATIONS:**

(a) **ITEM A49-11**

Alderman Alexander Micallef

Re: Resolution from Town of Fort Erie – Rising gas prices

RECOMMENDATION:

That, the correspondence from the Town of Fort Erie dated April 28, 2011, requesting support of their resolution which petitions the Province of Ontario to establish a Task Force at the Municipal level as soon as possible to investigate rising gas prices across the Province of Ontario, be received and supported.

(b) ITEM A50-11

Clerk

Re: Resolution from the City of Oshawa-Voting Day as a Professional Activity Day

RECOMMENDATION:

That, the correspondence from the City of Oshawa dated April 15, 2011, requesting support of their resolution which requests that the Minister of Education amend the Education Act to declare Voting Day for municipal elections in the Province of Ontario as a Professional Activity Day, be received and supported.

(c) ITEM A51-11

The Royal Canadian Legion

Re: Hank MacDonald Park Lease

RECOMMENDATION:

That, the request from the Royal Canadian Legion, dated May 2, 2011, to re-negotiate the lease relating to the Hank MacDonald Park property, be received and referred to staff for report.

8. STAFF REPORTS:

(a) ITEM A52-11

Fire Chief

Re: Report No. WLFD – 05-11 - Amendment to West Lincoln Fire Department - Schedule of Fees – Revised

RECOMMENDATION:

- (1) That, report WLFD 05-11, dated May 16, 2011 re: “Amendment to West Lincoln Fire Department - Schedule of Fees – Revised”, be received; and,
- (2) That, the fee for “Vehicle Response” be approved at \$410.00 per vehicle for the first hour and \$205.00 per vehicle per half hour thereafter; and ,
- (3) That, the fee for “Other Fire Department Activities – Fire Watch” be approved at \$410.00 per vehicle for the first hour and \$205.00 per vehicle per half hour thereafter and \$30.00 per hour per firefighter; and,
- (4) That, a by-law be submitted for approval to adopt the revised West Lincoln Fire Department Schedule of Fees, attached hereto as Schedule “A” , effective May 25, 2011.

(b) ITEM A53-11

Clerk

Re: RFD-C-06-2011 – Housekeeping Revisions to Firearms By-law

RECOMMENDATION:

- (1) That Clerk Report RFD-C-06-2011, dated May 16, 2011, regarding “Housekeeping Revision to Firearms By-law”, be received; and,
- (2) That, the attached draft by-law be presented to Council for approval which provides revised wording to properly reflect the intent of the by-law which

prohibits and regulates the discharge of guns or other firearms or any class or type thereof.

(c) ITEM A54-11

Deputy Clerk

Re: RFD-C-07-2011 - Application for Refreshment Cart License to operate at CIBC Parking Lot & Lease Agreement – Albert Alma Hot Dogs

RECOMMENDATION:

- (1) That, Report RFD-C-07-11, dated May 16, 2011, regarding “Application for Refreshment Cart License to operate at CIBC Parking Lot & Lease Agreement – Albert Alma Hot Dogs” be received and;
- (2) That, the application for a Refreshment Cart Licence, as submitted by Albert Alma (Albert Alma Hot Dogs) be approved, subject to receiving all required approvals as outlined in By-law 2010-20; and,
- (3) That, the request to enter into a lease agreement with Albert Alma (Albert Alma Hot Dogs) for lease of a portion of lands in the CIBC Parking lot (as per Schedule A) be approved, subject to approval of the Refreshment Cart License; and,
- (4) That a by-law be presented to Council to authorize a Lease Agreement between Albert Alma (Albert Alma Hot Dogs) and the Corporation of the Township of West Lincoln.

(d) ITEM A55-11

Treasurer/Director of Finance

Re: Report RFD-T-06-11 – Insurance Claims - Wind Damage

RECOMMENDATION:

- (1) That, Report RFD-T-06-11 regarding “Insurance Claims – Wind Damage” dated May 16, 2011 be received; and,
- (2) That, Abingdon Hall Roof replacement costs in excess of insurance coverage be funded from the Facility Reserve; and,
- (3) That, staff be authorized to purchase a new pick-up truck to replace the public works truck that was damaged beyond repair; and,
- (4) That, the excess cost of the new pick-up truck above insurance coverage be funded through the Insurance Reserve; and,
- (5) That, all deductibles and other costs related to the wind damage claim be funded through the Insurance Reserve; and,
- (6) That, a report (amendment to budget) outlining actual costs and transfers from reserves will be presented at a later date.

9. OTHER BUSINESS:

(a) ITEM A56-11

CAO & Clerk

Re: Copy of 2010 Information Report No. RFI-C-4-2010 - Licensing Itinerant Sellers, Door to Door Sellers and Hawkers and/or Peddlers

FOR INFORMATION AND DISCUSSION

- (b) **ITEM A57-11**
Alderman Joann Chechalk
Re: Proposed Procedural By-law Amendments
FOR DISCUSSION
- (c) **ITEM A58-11**
Members of Committee
Re: Verbal Updates from Members of Boards and Committees - If required
- (d) **ITEM A59-11**
Members of Committee
Re: Referred Matters List
UNDER SEPARATE COVER
- (e) **ITEM A60-11**
Members of the Committee
Re: Other Business Items

10. **CONFIDENTIAL MATTERS:**

- (a) **ITEM A61-11**
Treasurer/Director of Finance
Re: Request for Reduction of Water Bill – Personal Information relating to Identifiable Individual
UNDER SEPARATE COVER

RECOMMENDATION:

That, the request from a resident, dated May 3, 2011, for a reduction to their water bill for account # 2110050.06, be denied.

11. **ADJOURNMENT:**

That, this Committee does now adjourn at the hour of _____ p.m.