



**TOWNSHIP OF WEST LINCOLN**  
**PUBLIC WORKS/RECREATION/ARENA**  
**COMMITTEE AGENDA**



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**MEETING NO. SIX HELD:** Monday, June 20, 2011, Township Administration Building, 318 Canborough Street, Smithville - Immediately following the Administration/Finance/Fire Committee Meeting

1. **CHAIR:** Alderman Alexander Micallef

2. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST:**

3. **REQUEST TO ADDRESS ITEMS ON THE AGENDA:**

Chair to inquire if there are any members of the public present who wish to address any items on the Public Works/Recreation/Arena Committee Agenda.

4. **APPOINTMENTS:**

5. **CONSENT AGENDA ITEMS:**

All items listed below are considered to be routine and non-controversial and will be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

(a) **ITEM A37-11**

1. Ontario Good Roads-Minimum Maintenance Standards Litigation-Status Report
2. West Lincoln Public Library Board Minutes - April 12, 2011.

**RECOMMENDATION:**

The Administration/Finance/Fire Committee approve the following Consent Agenda Items:

1. Items 1 and 2 be hereby received for information with the exception of Item #(s)\_\_\_\_\_.

6. **COMMUNICATIONS:**

(a) **ITEM PW38-11**

St. Catharines General Hospital Foundation  
Re: Permission to use Municipal Roads in West Lincoln for Big Move Cancer Ride on September 11, 2011

**RECOMMENDATION:**

- (1) That, the correspondence from the St. Catharines General Hospital Foundation dated May 13, 2011 requesting permission to use Township roads for their Big Move Cancer Ride on Sunday, September 11<sup>th</sup>, 2011 be supported; and,

- (2) That, confirmation be provided to the Township showing that the organization has adequate liability insurance for the event in the amount of not less than \$2,000,000.00 and that the Township be co-insured for the event; and,
- (3) That, St. Catharines General Hospital Foundation be permitted to hold their Big Move Cancer Ride on September 11, 2011 subject to meeting all Township requirements/conditions of the Township of West Lincoln's Special Events Policy.
- (4) That, any approval and/or required permits be obtained from the Region of Niagara.

**(b) ITEM PW39-11**

Greig Hancock, President, Smithville Agricultural Society  
Re: Request for Community Festival Designation

**RECOMMENDATION:**

- (1) That, the correspondence from Greig Hancock, President, Smithville Agricultural Society, dated May 31, 2011, requesting that the Smithville Fall Fair be designated as a "Community Festival" in order to operate a beer garden during the Fair, be received; and
- (2) That, the Council of the Corporation of the Township of West Lincoln designate the Smithville Fall Fair, which is to be held from September 1<sup>st</sup> to and including September 4<sup>th</sup>, 2011, at the Smithville Community Park, as a "Community Festival" and
- (3) That, the Smithville Agricultural Society be informed that the Township of West Lincoln has no objection to the sale of alcoholic beverages in the Smithville Community Park from "Thursday, September 1<sup>st</sup> from 4:00 p.m. until 1:00 a.m.; Friday & Saturday, September 2<sup>nd</sup> and 3<sup>rd</sup> from 12:00 noon until 1:00 a.m. and Sunday, September 4<sup>th</sup> from 1:00 p.m. until 10:00 p.m. in conjunction with the Smithville Fall Fair, subject to the following:
  - (i) That, confirmation is given to the Township that properly qualified individuals will be serving alcohol at the event.
  - (ii) That, confirmation is given to the Township that transportation will be provided for individuals who may show signs of intoxication at the event.
  - (iii) That, confirmation is provided showing that the organization has adequate liability insurance for the event in the amount of not less than \$2,000,000.00 and that the Township be co-insured for the event.
  - (iv) That, a location map for the beer garden be submitted to the Public Works Department for approval.
  - (v) That, a permit be obtained for erection of a tent, if required.
  - (vi) That, the organization be advised that beer must be served in plastic cups.
  - (vii) That, the area designated for the beer gardens be fenced.
  - (viii) That, the Township of West Lincoln request that the Niagara Regional Police provide patrols at the Smithville Fall Fair to be held from September 1<sup>st</sup> to and including September 4<sup>th</sup>, 2011.

**(c) ITEM PW40-11**

Cheryl & Laurie Davis

Re: Request for conveyance of portion of Baldwin Road

**RECOMMENDATION:**

That, the correspondence from Cheryl & Laurie Davis requesting to purchase a portion of Baldwin Road which abuts their property, be received and referred to staff for report.

**7. STAFF REPORTS:**

**(a) ITEM PW41-11**

Supervisor of Arena, Parks & Recreation  
Re: RFD PW-26/2011 – Ice Allocation Policy

**RECOMMENDATION:**

1. THAT, report RFD PW–26/2011, regarding “Ice Allocation Policy”, dated June 20, 2011, be received; and,
2. That the Ice Allocation Policy (Pol-Rec-01-2011) attached as Schedule “A” to this Report, be and is hereby approved.

**(b) ITEM PW42-11**

Supervisor of Arena, Parks & Recreation  
Re: Report RFI PW-25/2011- Rock St. Park Lighting and Parking Lot Gate

**RECOMMENDATION:**

THAT, Report RFI- PW–25/2011, re: Rock St. Park Lighting and Parking Lot Gate dated June 20, 2011, be received for information.

**(c) ITEM PW43-11**

Coordinator of Road Operations & Maintenance  
Re: Report RFD PW-27/2011- Tandem Truck Tender Results

**RECOMMENDATION:**

1. THAT, report RFD PW-27/2011, re: 2012 Tandem Truck Tender Results, dated June 20<sup>th</sup>, 2011 be received, and;
2. THAT, Council accept the tender submitted by Archers Truck Services Ltd., for the supply of one Tandem Diesel Truck at a cost of \$194,068.37 and,
3. THAT, this purchase be financed from the Equipment Reserve Fund, in accordance with the 2011 approved budget.

**8. OTHER BUSINESS:**

**(a) ITEM PW44-11**

CAO  
Re: Library Board Meeting

**(b) ITEM PW45-11**

Members of Committee  
Re: Referred Matters List  
**UNDER SEPARATE COVER**

**(c) ITEM PW46-11**

Members of Council  
Re: Other Business Items

9. CONFIDENTIAL MATTERS:

10. ADJOURNMENT:

That, this Committee does now adjourn at the hour of                      p.m.