



TOWNSHIP OF WEST LINCOLN

318 Canborough Street, P.O. Box 400
Smithville, Ontario L0R 2A0
Phone: (905) 957-3346
Fax: (905) 957-3219



APPENDIX 'A' TO APPLICATION FOR EXEMPTION FROM PART-LOT CONTROL

APPENDIX "A" GUIDE TO APPLICANTS TOWNSHIP OF LINCOLN APPLICATION FOR EXEMPTION FROM PART-LOT CONTROL

1. Purpose

Part-lot control is a method of controlling indiscriminate division of property. The two primary ways of dividing land are by Plan of Subdivision or Consent to Sever. A third way is for lands (within a Plan of Subdivision) to be exempted from part-lot control. This is most often approved for the creation of lots within an industrial plan of subdivision and semi-detached and street townhouse lots.

2. Preliminary Discussion

Prior to submission of an application, the Applicant should contact the Planning Department for a preliminary review of the proposal. This can answer any questions the Applicant may have and ensure accuracy of the application which can reduce the possibility of future delays in processing.

3. Submission of Application

It is the responsibility of the Applicant (or duly authorized agent) to complete, sign and submit an application to the Planning Department. Applications must include the required information and the applicable fee. Any submission lacking the required information or fee shall not be considered further.

4. Review of Application

Upon receipt of the application, a file number is assigned and a review is undertaken by Township Staff (Planning, Public Works, Recreation, Fire, Building Departments, etc.), depending on the proposal.

5. Council Decision

Planning staff makes a recommendation regarding the application, to the General Committee who, in turn, makes a recommendation to the Township Council.

6. Regional Approval

If Council approves the proposal, a by-law is prepared and adopted by Council. Upon adoption by Council, the by-law is forwarded to the Township's solicitor, who then registers the by-law on title.