

Please fill out the following form to arrange a pre-consultation meeting with Township Staff. Pre-consultation meetings are held on the first and third Thursdays of every month, on a first come, first serve basis and are held at the **Township Municipal Office, Committee Room 1, 318 Canborough Street Smithville, Ontario, L0R 2A0.**

Once filled and returned, Township staff will schedule the meeting date and circulate to the Niagara Peninsula Conservation Authority, Region of Niagara, Building Department and Public Works Departments, as well as other applicable agencies. Pre-consultation Meetings are required prior to submission of the following Planning Applications: Severance, Subdivision, Condominium, Site Plan and Zoning Bylaw Amendments.

A fee of \$250.00 is required for scheduling a pre-consultation meeting. This fee can be used towards a planning application fee related to the pre-consultation meeting within 1 year of the pre-consultation meeting.

Please submit this completed form and any required attachments to:

Gerrit Boerema, Planner II Email: gboerema@westlincoln.ca Telephone: 905-957-5133 Date Received:

A. Subject Property Information

Street Address: _____ Unit No. _____ Lot/Con: _____
Municipality: _____ Postal Code: _____ Plan Number: _____
Roll Number: _____ Land Area: _____

B. Applicant

Applicant is: Owner or Authorized Agent of Owner

Last Name: _____ First Name: _____ Corporation or Partnership: _____
Street Address: _____ Unit No. _____ Lot/Con: _____
Municipality: _____ Postal Code: _____ Province: _____
Telephone Number: _____ Cell Number: _____ Email: _____

C. Owner (if different from applicant)

Last Name: _____ First Name: _____ Corporation or Partnership: _____
Street Address: _____ Unit No. _____ Lot/Con: _____
Municipality: _____ Postal Code: _____ Province: _____
Telephone Number: _____ Cell Number: _____ Email: _____

D. Please name those attending the pre-consultation meeting. Only those listed below can attend on the scheduled date

E. Description of Proposal – use reverse side if there is not enough space

Township of West Lincoln – Planning and Building Department
318 Canborough Street, Smithville, Ontario, L0R 2A0
Phone: 905 957 5133 Fax: 905 957 3219 Web: www.westlincoln.ca

Information submitted in this form will be circulated to various outside agencies and departments prior to the scheduled pre-consultation meeting. If you have any concerns about the information provided please contact Gerrit Boerema, Planner II – 905-957-5133.

PLEASE FILL OUT REVERSE SIDE (PAGE 2)

F. Required Sketch

Please attach a draft sketch of the proposal when submitting this form.

G. Property Information

Please check fill out the following checklist in its entirety.

Wetlands, Shorelines & Watercourses

Does the property abut a ravine, watercourse, wetland or shoreline? Yes No

Environmental Approvals

Has the Property been used for or is being used as an industrial or commercial property? Yes No

Is the property a former waste disposal site? Yes No

Are there any potential contamination issues on the subject lands? Yes No

Agriculture and Farms

Is the proposed building or development near a livestock barn or manure storage facility? Yes No

Resources

Is there a natural gas well or other petroleum resource operation on the subject property? (Please show any wells on sketch) Yes No

If yes, is the gas well(s) being actively used for resource extraction? Yes No

Are there any gas wells in within 75 metres of the proposed development? (e.g. building location, proposed lot line, parking lot etc.) Yes No

Are there any water wells on the subject property? (Please show location of any wells on sketch) Yes No

If yes, is the well being actively used? Yes No

H. Declaration of Applicant

I, _____, certify that the information provided on this document is true to the best of my knowledge and that this information can be shared with various agencies and departments as part of the planning review process.

Date:

Signature:

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