

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2021-46**

**BEING A BY-LAW TO AMEND BY-LAW 2011-28 WHICH PRESCRIBES A TARIFF OF FEES FOR THE PROCESSING OF APPLICATIONS MADE WITH RESPECT TO PLANNING MATTERS, AS AMENDED.**

**WHEREAS** In accordance with the provisions of Section 69 of the Planning Act, R.S.O. 1990, Chapter P.13, the Council of the municipality may by By-Law prescribe a tariff of fees for the processing of applications made in respect of planning matters.

**AND WHEREAS** The Council of the Township of West Lincoln passed by By-Law No. 2011-28 on April 26, 2011, to prescribe a tariff of fees for the processing of applications made with respect to planning matters;

**AND WHEREAS** The Council of the Township of West Lincoln has previously amended Appendix "A" through By-law 2017-101 and By-law 2019-84;

**AND WHEREAS** The Council of the Corporation of the Township of West Lincoln deems it necessary and expedient to further amend Appendix A "Schedule of Fees"; in order to incorporate the consumer price index;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:**

1. That, By-law 2011-28, as amended, be further amended by deleting Schedule "A" and inserting the attached new Schedule "A" in lieu thereof.
2. That, By-law 2019-84 be and is hereby repealed effective July 1, 2021.
3. That this new By-law takes effect on July 1, 2021.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 25<sup>th</sup> DAY OF MAY, 2021.**

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**MAYOR DAVE BYLSMA**

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**JOANNE SCIME, CLERK**

**APPENDIX “A”  
SCHEDULE OF FEES  
TOWNSHIP OF WEST LINCOLN**

(Schedule A to By-law 2011-28 – as amended by By-law 2017-101; 2019-89; 2020-09, 2020-61, 2021-15 and 2021-46)

The fees for processing planning applications are outlined below for the fees effective  
**July 1, 2021**

Note: Application fees do not apply to applications initiated by the Region of Niagara within the limits of the Township of West Lincoln.

<b>Section</b>	<b>Fees Effective July 1, 2020</b>	<b>Fees Effective July 1, 2021</b>
1. Official Plan Amendment**	\$8,724**	\$8,900**
2. Combined Official Plan Amendment/Zoning By-law Amendment**	\$11,667**	\$11,900**
3. Zoning By-law Amendment**	\$6,795**	\$6,930**
4. Zoning By-law Amendment (Condition of Consent)**	\$3,400**	\$3,465**
5. Removal of (H) Holding Symbol**	\$1,419**	\$1,445**
6. Temporary Use By-law**	\$2,402**	\$2,450**
7. Extension to Temporary Use By-law	\$1,612	\$1,645
8. Temporary Use Agreement	\$1,612	\$1,645
9. Site Plan Approval and Development Agreement (Initial or Amendment where a new Agreement is Required)**	\$4,903**	\$5,000**
10. Site Plan Approval or Development Agreement Amendment where no Agreement is required	\$2,402	\$2,450
11. Discharge of a Site Plan Agreement	\$1,420	\$1,445
12. Consultation Process for Telecommunication Facilities	\$1,835	\$1,870
13. Plan of Subdivision Approval**	\$7,980**	\$8,140**
14. Red Line Revisions to a Draft Approved Plan of Subdivision/Condo or Site Plan**	\$2,402**	\$2,450**
15. Plan of Condominium**	\$7,980**	\$8,140**
16. Condominium Conversion	\$7,637	\$7,790
17. Condominium Amalgamation	\$1,420	\$1,445
18. Exemption of Draft Plan of Condominium Approval	\$1,612	\$1,645
19. Extension to Draft Plan Approval of a Draft Plan of Subdivision or Condominium	\$1,612	\$1,645
20. Subdivision Agreement (more than 10 lots/units)	\$7,356	\$7,500
21. Subdivision Agreement/Declaration (10 units/lots or less)	\$3,500	\$3,770
22. Condominium Agreement/Declaration (more than 10 units/lots)	\$3,500	\$3,770
23. Condominium Agreement/Declaration (10 units/lots or less)	\$1,750	\$1,785
24. Development Agreement as a Condition of Consent	\$1,600	\$1,630
25. Final Approval of a Plan of Subdivision or Condominium	\$1,612	\$1,645
26. Street Naming for New Subdivisions	\$1,420	\$1,450
27. Amendment to Subdivision, Development or Condominium Agreement	\$6,795	\$6,930
28. Request for Removal of Part Lot Control (per lot/block)	\$1,420	\$1,445
29. Approval of Road Opening/Upgrade (to allow access to build)	\$1,612	\$1,645
30. Adjournment or Rescheduling Fee for any Planning Application requested for any Planning Application	\$ 275	\$280
31. Deeming By-law	\$ 925	\$945
32. Zoning Compliance/Green Energy Zoning Compliance	\$ 182	\$185
33. Pre-consultation Meeting*	\$ 250*	\$255*
34. Written Property Reports	\$ 182	\$185
35. Site Plan/Subdivision/Condominium Development Servicing (Engineering Review and Administration Fee)		

In addition to the application fees as outlined in Appendix A, Engineering Review and Administration fees are payable on an invoice basis prior to final approval. The Engineering Review and Administration fee shall cover the costs incurred following the signing of the agreement and are calculated as a percentage based upon one hundred percent (100%) of the Township’s estimated total costs of construction of all services (internal and external) as shown in the development agreement’s Financial Schedule and charged as follows:

- (a) Total cost of services less than \$ 1,000.00: no charge;
- (b) Total cost of services less than \$ 5,000.00: \$ 250.00 total charge;
- (c) Total cost of services less than \$ 20,000.00: \$1,500.00 total charge;
- (d) Total cost of services less than \$ 30,000.00: \$2,000.00 total charge;
- (e) Total cost of services less than \$ 60,000.00: \$3,000.00 total charge;
- (f) Total cost of services less than \$ 75,000.00: \$4,000.00 total charge;
- (g) Total cost of services less than \$100,000.00: \$5,000.00 total charge;
- (h) For total costs of services over \$100,000.00, the total fee cost shall be:
  - i. \$5,000.00 for the cost of services up to \$100,000, plus
  - ii. Four percent (4%) of the total costs of any services in excess of \$100,000.00 up to \$500,000.00; plus
  - iii. Three-percent (3%) of the total cost of any services in excess of \$500,000.00

All fees shall be payable in cash to the Township prior to and as a condition of the Township signing and registering the executed development agreement.”

**NOTES:**

\*to be used towards other planning fees outlined in this appendix if complete application is received within 1 year of the actual pre-consultation meeting

\*\* **Effective March 1<sup>st</sup>, 2021** should development have commenced prior to a planning application being fully approved and completed then an additional fee of \$1200.00 shall be applied to the base fee noted, as an extra administrative fee(s).