



**Work Plan of the
Joint Accessibility Advisory Committee
2021**

**Submitted to:
The Town of Lincoln
The Township of West Lincoln
The Town of Pelham
The City of Thorold
The Town of Niagara-on-the-Lake and
The Town of Grimsby**

Submitted by:
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In compliance with the Accessibility for Ontarians with Disabilities Act (AODA) and resulting regulations, the Joint Accessibility Advisory Committee of Lincoln, West Lincoln, Pelham, Thorold, Niagara-on-the-Lake and Grimsby (JAAC) works to provide consultation and assistance in developing compliance strategies and tools in order to ensure accessibility for its citizens.

This workplan outlines the activities of the JAAC for 2021 as they relate to it's mandate and terms of reference:

Terms of Reference	Activity	Detail	Timeline
The JAAC will collaborate with the Municipality in cultivating inclusion and the continual improvement of access to Municipal facilities, programs and services.	Meet with Mayors and Councillors	Meet at least 1x/year with Mayors and Councillors by presenting an update on our mandate and activities.	May 2021
	Meet with Municipal Staff	Meet with senior municipal staff at least 1x/year to outline the JAAC role, update staff on AODA issues, remind staff of resources available to assist with accessibility matters.	Jan – Dec 2021
The JAAC will develop an Accessibility Award in recognition of municipal, public and private sector efforts to improve accessibility in our community.	Accessibility Award	<p>Review of award criteria and adjustment of criteria as needed.</p> <p>Outreach to community through news media, social media and direct approach.</p> <p>Assess eligible businesses.</p> <p>Present successful businesses with Award; Council ceremony (as allowed by COVID). Media campaign for winners.</p>	Jan – Dec 2021
The JAAC will initiate and implement education programs and events	JAAC Flag Raising	<p>Create a JAAC flag to be raised as part of media campaign.</p> <p>Request flag be raised by municipalities.</p> <p>Create corresponding media campaign.</p>	May 2021

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The JAAC will develop materials for the Municipality to meet its AODA compliance obligations.	Progress Report on Accessibility Plan	Review Multi-Year Accessibility Plan Correspond with staff to draft Annual Update. Annual Update reviewed and approved by JAAC. Update presented to Council; released to public via website.	September - December 2021
The Consultant will develop materials for the Municipality to meet its AODA compliance obligations.	Accessibility Audits of JAAC municipal facilities	Where needed, audits of 10 facilities will be conducted	April – December 2021
The JAAC shall serve as a liaison between public and private sector organizations, services and interest groups by conducting public outreach activities.	Small business educational campaign	We will prepare an educational campaign about accessibility as well as funding sources available.	May – October 2021
The JAAC shall liaise with other Accessibility Advisory Committees throughout the Niagara Region.	Meeting with other AAC's of Niagara	Organize meeting of all AAC's in Niagara	January - June 2021
The JAAC shall serve as a liaison between public and private sector organizations, services and interest groups by conducting public outreach activities.	Meeting with Chambers of Commerce in JAAC area	The group will work with the Grimsby Chamber and will prepare a presentation for the other chambers in the region. We will start with an introductory letter. Organize meeting with Chambers of Commerce in JAAC catchment area	March 2021 March – September 2021