

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW 2025-72

A BY-LAW TO CONSOLIDATE FEES AND CHARGES AND TO ESTABLISH USER FEES AND CHARGES FOR SERVICES, ACTIVITIES OR THE USE OF PROPERTY WITHIN THE TOWNSHIP OF WEST LINCOLN

WHEREAS the Municipal Act, 2001 requires that all fees and charges be established by by-law as of January 1, 2003;

WHEREAS Section 391 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that despite any Act, a municipality may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it and for the use of its property, including property under its control;

AND WHEREAS Section 69 (1) of the Planning Act R.S.O. 1990, c. P. 13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications;

AND WHEREAS the Council of the Corporation of the Township of West Lincoln deems it expedient to enact Consolidated User Fees and Charges By-law establishing and requiring the payment of fees for information, services, activities and use of Township property;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN HEREBY enacts as follows:

1. The fees and charges as set out in Schedule "A" attached hereto and forming part of this By-law, are hereby established and adopted by the Council of the Township of West Lincoln.
2. This By-law shall be known as the "Consolidated User Fees and Charges By-law".
3. The fees and charges as listed in Schedule "A" to this By-law are inclusive of Harmonized Sales Tax (HST), where indicated.
4. All fees and charges applicable under this by-law shall be payable in advance of services being rendered, except for:
 - a. Emergency services.
 - b. Actions taken by the Township to rectify failures or by-law infractions on the part of a resident, in which case, the fee payable will be in arrears and invoiced after the service or activity is provided.
 - c. Instances where the timing and conditions for payment is prescribed in agreements or contracts approved by Council.
5. In the event that any information, service, activity or use of Township property is requested by a person, and a fee or charge for such information, service, activity or use of Township property has not been specifically provided for in Schedule "A", a fee or charge shall be calculated by Township staff to appropriately recover Township costs and shall be incorporated into this By-law as soon as is practicable.
6. That payment of any fee or charge in this By-law shall be in Canadian currency.
7. All fees owing to the Township that are unpaid are considered a debt to the Township and, together with all interest and penalties accrued thereupon, may

be collected by the Township by action or may be collected by the Township on its behalf or may be added to the property tax roll and collected in like manner as taxes.

8. The user fees and charges that comprise this By-law may not be waived upon request under any circumstances, either full or in part, unless required or allowed by external government legislation.
9. The Treasurer is authorized to carry out the administration of this By-law, including but not limited to the enforcement thereof, the collection activity and for initiating such legal action as may be considered appropriate.
10. Should any part of this By-law, including any part of a Schedule attached hereto, be determined by a court of competent jurisdiction to be invalid or of no force, it is the stated intention of Council that such invalid part of this By-law shall be severable from this By-law and that the remainder of this By-law, including the remainder of each Schedule, as applicable, shall continue to operate and be in force.
11. That, By-law 2024-82, be and are hereby repealed.
12. That, this By-law come into force and take effect on January 1, 2026.

**READ A FIRST, SECOND AND THIRD
TIME AND FINALLY PASSED THIS
15 DAY OF DECEMBER 2025.**



MAYOR CHERYL GANANN



JUSTIN PAYLOVE, CLERK

**Consolidated Schedule of
Fees and Charges**

West Lincoln

Your Future Naturally



Effective January 1, 2026

Introduction

The Township of West Lincoln depends on revenue from property taxes and user fees and charges to provide quality Township services and programs. Many of the Township's services are funded by property taxes; however, in some cases, the Township charges a direct user fee to the individual/organization that specifically benefits from the service. Therefore, user fees and charges are established to ensure that services specific to individuals/organizations are not subsidized by all ratepayers within the Township.

The Township of West Lincoln is proud to offer the services outlined in this guide at a minimal cost to the community members that require them. The user fees and charges outlined in this document are approved via the Consolidated User Fees and Charges By-Law, and come into effect on January 1, 2026 (unless otherwise indicated).

Disclaimer

Where it is found that a fee in this schedule is different than an approved by-law or policy, the latter shall prevail.

The user fees and charges noted in the schedule are inclusive of the harmonized sales tax (HST) of 13%, where applicable. If an individual user fee includes HST, this is indicated in the 'HST' column within the fee schedule. A 'Y' indicates that the fee includes HST; a 'N' indicates that the fee is not subject to HST/does not include HST.

Contact Information

The fees and charges contained within this document represent costs for specific activities. The total cost for a service may involve multiple activities and therefore may be higher than any single activity listed. For guidance on the total cost of a service, or for more information about content within this guide, please [contact](#) the appropriate municipal staff.

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2026 FEES AND CHARGES

SERVICE AREA: BY-LAW

Description	2025 Fee	2026 Fee	Change	HST
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NON-PARKING AMPS

Administrative Fees				
Returned Payment Fee (Non-Sufficient Funds)	\$37.00	\$39.00	\$2.00	N
Late Payment	\$28.00	\$29.00	\$1.00	N
Remedial Work Undertaken by Township and/or Contractor	Actual costs	Actual costs + 10% admin	-	Y
Register Mail/Courier	\$0.00	Actual costs	-	Y
Service of Document	\$0.00	Actual costs	-	Y
Unlawfully Placed Signs on Public Property (per sign)	\$0.00	\$50.00	\$50.00	N

PARKING

Administrative Fees				
Ministry of Transportation (MTO) Search	\$0.00	Actual Costs	-	Y

NON-APPEARANCE FEE (Parking)

Administrative Fees				
Screening Non-Appearance	\$0.00	\$50.00	\$50.00	N
Hearing Non-Appearance	\$0.00	\$100.00	\$100.00	N

NON-APPEARANCE FEE (Non -Parking)

Administrative Fees				
Screening Non-Appearance	\$0.00	\$100.00	\$100.00	N
Hearing Non-Appearance	\$0.00	\$250.00	\$250.00	N

ORDER TO COMPLY

Administrative Fees				
Issuance of an Order to Comply	\$0.00	\$150.00	\$150.00	N
Subsequent Issuance of and Order to Comply	\$0.00	\$250.00	\$250.00	N
Non-Compliance Inspection Fee	\$0.00	\$200.00	\$200.00	Y

PROPERTY STANDARDS

Administrative Fees				
Certificate of Compliance	\$111.00	\$115.00	\$4.00	N
Registration of Order register in Land Registry Office	\$0.00	\$150.00	\$150.00	N
Discharge of Order registered in Land Registry Office (includes original registration of Order)	\$357.00	\$368.00	\$11.00	N
File Notice of Appeal	\$384.00	\$396.00	\$12.00	N

2026 FEES AND CHARGES

SERVICE AREA: BUILDING

Description	2024-2025 Fee	2026 Fee	Change	HST
NEW CONSTRUCTION AND ADDITIONS				
Group A – Assembly Occupancies				
school, church, restaurant over 30 seats, library, theatre, educational or recreational facility and occupancies of a similar nature - per sq. m.	\$20.81	\$25.56	\$4.75	N
outdoor public swimming pool	\$411.00	\$469.00	\$58.00	N
Group B – Institutional Occupancies				
hospital, nursing home, reformatory, prison and occupancies of a similar nature - per sq. m.	\$22.80	\$27.28	\$4.48	N
Group C – Residential Occupancies				
single detached, semi-detached, duplex dwelling - per sq. m.	\$15.88	\$18.13	\$2.25	N
triplex, four plex, townhouse dwelling - per sq. m.	\$15.88	\$18.13	\$2.25	N
apartment building - per sq. m.	\$15.88	\$18.13	\$2.25	N
hotel / motel - per sq. m.	\$13.52	\$18.13	\$4.61	N
repeat plans for single detached, etc. - per sq. m.	\$13.50	\$15.41	\$1.91	N
garage, carport, deck, porch, shed (accessory building) - per sq. m.	\$4.00	\$5.00	\$1.00	N
finish basement in dwelling unit - per sq. m.	\$7.95	\$9.06	\$1.11	N
sunroom / solarium (not heated) - per sq. m.	\$8.74	\$9.97	\$1.23	N
swimming pool - seasonal	\$109.00	\$260.00	\$151.00	N
swimming pool - above ground	\$163.00	\$260.00	\$97.00	N
swimming pool - in ground	\$217.00	\$260.00	\$43.00	N
solar collectors for swimming pools	\$208.00	\$228.00	\$20.00	N
Group D – Business and Personal Service Occupancies				
office or medical building, financial institution and occupancies of a similar nature – FINISHED - per sq. m.	\$20.31	\$24.06	\$3.75	N
office or medical building, financial institution and occupancies of a similar nature – ARCHITECTURAL SHELL - per sq. m.	\$16.64	\$21.17	\$4.53	N
Group E – Mercantile Occupancies				
low rise retail store, strip plaza, small restaurant or 30 seats or less and occupancies of a similar nature – FINISHED - per sq. m.	\$18.81	\$23.45	\$4.64	N
low rise retail store, strip plaza, small restaurant or 30 seats or less and occupancies of a similar nature – ARCHITECTURAL SHELL - per sq. m.	\$14.96	\$19.99	\$5.03	N
Group F – Industrial Occupancies				
factory, plant, warehouse, industrial building and occupancies of a similar nature - per sq. m.	\$13.52	\$17.35	\$3.83	N
parking garage - per sq. m.	\$14.87	\$19.00	\$4.13	N
service station and/or car wash - per sq. m.	\$9.50	\$16.00	\$6.50	N
canopies including gas station canopies and those intended for the parking and loading or unloading of vehicles - per sq. m.	\$6.06	\$7.00	\$0.94	N
Private Sewage Systems				
new application and/or replacement of existing CLASS IV system	\$1,406.00	\$1,740.00	\$334.00	N
minor sewage system repair or septic tank replacement	\$649.00	\$720.00	\$71.00	N
CLASS V installation	\$649.00	\$800.00	\$151.00	N
building addition / alteration	\$380.00	\$550.00	\$170.00	N
comment on consent applications	\$380.00	\$550.00	\$170.00	N

2026 FEES AND CHARGES

SERVICE AREA: BUILDING

Description	2024-2025 Fee	2026 Fee	Change	HST
Private Sewage Systems (continued)				
Subdivision for each lot	\$380.00	\$490.00	\$110.00	N
Investigate complaint/site visit	\$380.00	\$490.00	\$110.00	N
Follow-up/site visit (non-routine inspections)	\$380.00	\$490.00	\$110.00	N
Analysis/report	\$380.00	\$490.00	\$110.00	N
Farm Buildings				
Greenhouse - per sq. m.	\$1.13	\$1.26	\$0.13	N
barn or agricultural building other than a greenhouse - per sq. m. under 250 sqm	\$2.66	\$2.99	\$0.33	N
barn or agricultural building other than a greenhouse - per sq. m. over 250 sq m	\$2.66	\$4.48	\$1.82	N
Mobile/Portable Buildings				
trailer (construction trailer/sea container)	\$298.00	\$316.00	\$18.00	N
relocatable building/portable (support structure included)	\$443.00	\$491.00	\$48.00	N
CSA certified mobile home (foundation not included)	\$328.00	\$351.00	\$23.00	N
uncertified mobile home (foundation included) - per sq. m.	\$9.91	\$10.38	\$0.47	N
mobile home foundation - per sq. m.	\$4.00	\$4.57	\$0.57	N
Tents and Air Supported Structures				
air supported structure, tent, temporary fabric structure (use aggregate area for multiple tents) – under 250 per sq. m.	\$255.00	\$263.00	\$8.00	N
air supported structure, tent, temporary fabric structure (use aggregate area for multiple tents) – 250 per sq. m. or more - per sq.m. over 250 sq.m.	\$2.25	\$2.32	\$0.07	N
Signs				
Ground sign - less than 2.5 per sq. m. [26.91 per sq.ft.]	\$163.00	\$175.00	\$12.00	N
Ground sign - 2.5 per sq. m. [26.91 per sq.ft.] to 10 per sq. m. [107.64 per sq.ft.]	\$325.00	\$351.00	\$26.00	N
Ground sign - 10 sq. m. [107.64 per sq.ft.] or greater	\$488.00	\$526.00	\$38.00	N
Portable ground sign (for each 30 day period or portion thereof)	\$163.00	\$175.00	\$12.00	N
Pole sign - less than 2.5 per sq. m. [26.91 per sq.ft.]	\$163.00	\$175.00	\$12.00	N
Pole sign - 2.5 per sq. m. [26.91 per sq.ft.] to 10 per sq. m. [107.64 per sq.ft.]	\$325.00	\$351.00	\$26.00	N
Pole sign - 10 per sq. m. [107.64 per sq.ft.] or greater	\$488.00	\$526.00	\$38.00	N
Roof sign - less than 2.5 per sq. m. [26.91 per sq.ft.]	\$163.00	\$175.00	\$12.00	N
Roof sign - 2.5 per sq. m. [26.91 per sq.ft.] to 10 per sq. m. [107.64 per sq.ft.]	\$325.00	\$351.00	\$26.00	N
Fascia/wall sign - less than 2.5 per sq. m. [26.91 per sq.ft.]	\$163.00	\$175.00	\$12.00	N
Fascia/wall sign - 2.5 per sq. m. [26.91 per sq.ft.] to 10 per sq. m. [107.64 per sq.ft.]	\$325.00	\$351.00	\$26.00	N
Fascia/wall sign - 10 per sq. m. [107.64 per sq.ft.] or greater	\$488.00	\$526.00	\$38.00	N
Inflatable sign	\$163.00	\$175.00	\$12.00	N
Billboard	\$1,082.00	\$1,158.00	\$76.00	N
Permit renewal	\$163.00	\$175.00	\$12.00	N
Variance of sign regulations	\$812.00	\$877.00	\$65.00	N
Sign removal - less than 0.6 per sq. m. [6.46 per sq.ft.]	\$82.00	\$88.00	\$6.00	N
Sign removal - 0.6 per sq. m. [6.46 per sq.ft.] or greater (in addition to removal costs)	\$217.00	\$233.00	\$16.00	N
Storage fee for signs greater than 0.6 per sq. m. [6.46 per sq.ft.] (per day)	\$12.00	\$13.00	\$1.00	N

2026 FEES AND CHARGES

SERVICE AREA: BUILDING

Description	2024-2025 Fee	2026 Fee	Change	HST
Designated Structures				
communication tower	\$382.00	\$438.00	\$56.00	N
retaining wall, pedestrian bridge, crane, runway (per \$1,000 of construction)	\$20.00	\$21.00	\$1.00	N
satellite dish with structural pedestal anchored to solid concrete pier and or building structure (per \$1,000 of construction)	\$20.00	\$21.00	\$1.00	N
other designated structures as listed in Division A 1.3.1.1 of the Ontario Building Code	\$313.00	\$313.00	\$0.00	N
Miscellaneous Works				
roof structure (replace, modify or alter structure)	\$219.00	\$263.00	\$44.00	N
racking system (per \$1000 of construction)	\$20.00	\$21.00	\$1.00	N
installation of drainage layer & weeping tile system	\$250.00	\$250.00	\$0.00	N
minor alterations and repairs (not requiring plans)	\$183.00	\$219.00	\$36.00	N
underpinning /shoring (per \$1,000 of construction)	\$20.00	\$21.40	\$1.40	N
temporary stages	\$342.00	\$342.00	\$0.00	N
demising wall / party wall installation	\$189.00	\$228.00	\$39.00	N
fireplace / woodstove	\$163.00	\$163.00	\$0.00	N
Fire Systems				
electromagnetic locks	\$309.00	\$351.00	\$42.00	N
commercial kitchen hood & fire suppression system	\$382.00	\$482.00	\$100.00	N
fire alarm system upgrades / installations	\$507.00	\$614.00	\$107.00	N
sprinkler system upgrades / installations	\$507.00	\$614.00	\$107.00	N
standpipe system upgrades / installations	\$507.00	\$614.00	\$107.00	N
Energy Projects				
industrial wind turbines subject to Renewable Energy Approval in accordance with the Green Energy Act	\$13,331.00	\$14,264.00	\$933.00	N
Solar panels	\$328.00	\$351.00	\$23.00	N
solar collector – swimming pool	\$163.00	\$175.00	\$12.00	N
solar collector – ground mounted	\$436.00	\$438.00	\$2.00	N
solar collector – roof mounted	\$313.00	\$351.00	\$38.00	N

ALTERATIONS AND REPAIRS

Group A – Assembly Occupancies				
including plumbing AND mechanical (60% of full rate) - per sq. m.	\$12.49	\$15.00	\$2.51	N
including plumbing OR mechanical (55% of full rate) - per sq. m.	\$11.44	\$14.00	\$2.56	N
excluding plumbing AND mechanical (50% of full rate) - per sq. m.	\$10.40	\$13.00	\$2.60	N
Group B – Institutional Occupancies				
including plumbing AND mechanical (60% of full rate) - per sq. m.	\$13.68	\$16.00	\$2.32	N
including plumbing OR mechanical (55% of full rate) - per sq. m.	\$12.55	\$15.00	\$2.45	N
excluding plumbing AND mechanical (50% of full rate) - per sq. m.	\$11.41	\$14.00	\$2.59	N

2026 FEES AND CHARGES

SERVICE AREA: BUILDING

Description	2024-2025 Fee	2026 Fee	Change	HST
Group C – Residential Occupancies				
including plumbing AND mechanical (60% of full rate) - per sq. m.	\$9.54	\$11.00	\$1.46	N
including plumbing OR mechanical (55% of full rate) - per sq. m.	\$8.74	\$10.00	\$1.26	N
excluding plumbing AND mechanical (50% of full rate) - per sq. m.	\$7.95	\$9.00	\$1.05	N
foundation only - per sq. m.	\$4.00	\$4.00	\$0.00	N
Group D – Business and Personal Service Occupancies				
including plumbing AND mechanical (60% of full rate) - per sq. m.	\$12.19	\$14.00	\$1.81	N
including plumbing OR mechanical (55% of full rate) - per sq. m.	\$11.17	\$13.00	\$1.83	N
excluding plumbing AND mechanical (50% of full rate) - per sq. m.	\$10.16	\$12.00	\$1.84	N
Group E – Mercantile Occupancies				
including plumbing AND mechanical (60% of full rate) - per sq. m.	\$11.22	\$14.00	\$2.78	N
including plumbing OR mechanical (55% of full rate) - per sq. m.	\$10.29	\$13.00	\$2.71	N
excluding plumbing AND mechanical (50% of full rate) - per sq. m.	\$9.34	\$12.00	\$2.66	N
Group F – Industrial Occupancies				
including plumbing AND mechanical (60% of full rate) - per sq. m.	\$8.12	\$10.00	\$1.87	N
including plumbing OR mechanical (55% of full rate) - per sq. m.	\$7.44	\$10.00	\$2.56	N
excluding plumbing AND mechanical (50% of full rate) - per sq. m.	\$6.77	\$9.00	\$2.23	N
Farm Alterations				
Farm buildings up to 116 sq. m. gross floor area - per building - per sq. m.	\$6.72	\$8.00	\$1.28	N
Farm buildings over 116 sq. m. gross floor area - per sq. m.	\$6.13	\$7.00	\$0.87	N
Demolition				
buildings less than 100 sq. m. in gross floor area	\$183.00	\$209.00	\$26.00	N
all other demolitions - per sq. m.	\$0.90	\$1.00	\$0.10	N

PLUMBING AND SEWER

<i>Construction work related to plumbing and sewer installation when conducted as a component of other construction covered by a permit shall be included in the permit fee charged for that construction. Where plumbing or sewer works are done as standalone projects the following fees shall be applicable:</i>				
Single, Semi-Detached, Duplex, Triplex, Fourplex, and Row House				
first six (6) fixtures	\$236.00	\$263.00	\$27.00	N
each additional fixture	\$11.00	\$12.00	\$1.00	N
All Other Buildings				
first five (5) fixtures	\$309.00	\$351.00	\$42.00	N
each additional fixture	\$11.00	\$12.00	\$1.00	N
Sewer and Water Main Installations				
<i>The fee shown below shall include all buried pipe on private property outside the building.</i>				
first fifteen (15) metres	\$183.00	\$196.00	\$13.00	N
each additional fifteen (15) metres	\$47.00	\$50.00	\$3.00	N

2026 FEES AND CHARGES

SERVICE AREA: BUILDING

Description	2024-2025 Fee	2026 Fee	Change	HST
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Specialized Plumbing Fixtures and Appurtenances				
<i>The fee shown below shall include all plumbing contained inside the building.</i>				
back flow preventer installation (water line)	\$183.00	\$196.00	\$13.00	N
back water valve (sewer)	\$183.00	\$196.00	\$13.00	N
sump pump installation (weeping tile installation included)	\$382.00	\$409.00	\$27.00	N
grease / oil interceptor installation	\$382.00	\$409.00	\$27.00	N

OTHER FEES

Administration				
minimum permit fee	\$183.00	\$196.00	\$13.00	N
transfer of permit	\$183.00	\$196.00	\$13.00	N
moving a building (all alterations & repairs subject to applicable charges as stipulated above)	\$183.00	\$196.00	\$13.00	N
deferral of permit revocation (per instance)	\$183.00	\$196.00	\$13.00	N
limiting distance agreement (registered on title)	\$1,367.00	\$1,463.00	\$96.00	N
research request – Building Division Records search (per hour)	\$117.00	\$125.00	\$8.00	N
911 house number – sign, post and installation (rural lots)	\$183.00	\$196.00	\$13.00	N
911 house number – replacement of sign only	\$79.00	\$85.00	\$6.00	N
Permits				
change of use (under 400 sq. m.)	\$183.00	\$196.00	\$13.00	N
change of use (400 sq. m. or more) - per sq. m.	\$1.01	\$1.08	\$0.07	N
change of use (no construction required)	\$98.00	\$105.00	\$7.00	N
partial occupancy permit for unfinished buildings	\$203.00	\$217.00	\$14.00	N
Inspections				
non routine inspection (per hour)	\$146.00	\$156.00	\$10.00	N
illegal grow operation – general inspection	\$810.00	\$867.00	\$57.00	N
illegal grow operation – occupancy inspection	\$972.00	\$1,040.00	\$68.00	N
off hours inspection (per hour)	\$219.00	\$234.00	\$15.00	N
unprepared for inspection	\$146.00	\$156.00	\$10.00	N
Plans Examination				
stock plans examination (model plans reviewed without building permit application)	\$638.00	\$683.00	\$45.00	N
off hours plans examination (per hour) (min. 4 hours)	\$219.00	\$234.00	\$15.00	N
review of alternative solution (per hour) (min. 4 hours)	\$183.00	\$196.00	\$13.00	N
secondary plans examination (per hour)	\$183.00	\$196.00	\$13.00	N
review of revisions / amendments to permits	\$183.00	\$196.00	\$13.00	N
engineer review as determined by Chief Building Official	actual plus 10% admin	actual plus 10% admin	-	N

CONDITIONAL / PARTIAL PERMITS

conditional building permit agreement, in addition to all applicable building permit fees – the conditional building permit fee shall be non-refundable	\$972.00	\$1,040.00	\$68.00	N
Building Foundation – complete to grade including all underground services (% of permit fee)	15%	15%	-	N
Completed Structural Shell – complete exterior shell without any interior finishes (% of permit fee)	55%	55%	-	N

2026 FEES AND CHARGES

SERVICE AREA: BUILDING

Description	2024-2025 Fee	2026 Fee	Change	HST
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CONDITIONAL / PARTIAL PERMITS (CONTINUED)

Completed Architectural Shell – complete exterior shell including interior finishes on exterior and structure walls (% of permit fee)	80%	80%	-	N
Complete Building – includes all tenant improvements and complete interior finishes (% of permit fee)	100%	100%	-	N

FEE BASED ON VALUE OF CONSTRUCTION

for categories of construction not listed above (minimum permit fee identified in subsection 1.2 of this schedule shall apply) (per \$1,000 of construction)	\$20.00	\$22.83	\$2.83	N
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PERFORMANCE / SECURITY DEPOSITS

The performance / security deposit is collected by the Township to provide securities for any potential damage that may occur to municipal property through the course of the permitted construction. Furthermore, the deposit is also held for the assurance that all necessary inspections are completed through the duration of construction and finally to ensure that the permit file can be appropriately closed at the conclusion of the works. An applicant shall be required to submit the applicable deposit(s) as specified below for each permit application submitted. Where the Township incurs costs by the applicant through the course of the construction process these costs shall be deducted from the submitted deposits and upon close of the permit, any deposit funds will be refunded to the applicant. These deposits are non-interest bearing.

single, semi, duplex, triplex, four plex, townhome	\$1,208.00	\$2,500.00	\$1,292.00	N
addition(s) to buildings described above where excavation is required	\$907.00	\$1,500.00	\$593.00	N
buildings accessory to the buildings above with construction value greater than \$3,500	\$604.00	\$800.00	\$196.00	N
construction projects other than those described above (Site Plan Agreement IS required)	\$1,510.00	\$2,500.00	\$990.00	N
construction projects other than those described above (Site Plan Agreement IS NOT required)	\$3,019.00	\$3,500.00	\$481.00	N
demolition project	\$907.00	\$1,000.00	\$93.00	N
moving a building	\$1,208.00	\$1,500.00	\$292.00	N
swimming pool - seasonal	\$0.00	\$0.00	\$0.00	N
swimming pool - above ground	\$263.00	\$270.00	\$7.00	N
swimming pool - in ground	\$525.00	\$550.00	\$25.00	N

LOT GRADING

The lot grading deposit is collected by the Township to provide securities to ensure compliance with the Calculated lot grading plan submitted with the application. An applicant shall be required to submit the applicable deposit(s) as specified below for each permit application submitted. These deposits are non-interest bearing.

Lot Grading Deposit

each dwelling on property in a plan of subdivision that HAS NOT already been assumed by the Township	\$1,208.00	\$1,293.00	\$85.00	N
each dwelling on property other than those listed above	\$1,812.00	\$1,939.00	\$127.00	N

2026 FEES AND CHARGES

SERVICE AREA: BUILDING

Description	2024-2025 Fee	2026 Fee	Change	HST
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LOT GRADING (CONTINUED)

Where an applicant requests an extension for the completion of lot grading to allow occupancy of the dwelling in a plan of subdivision or plan of condominium to occur prior to the completion of lot grading in accordance with Article 3.6.4 of the Building by-law, any such request shall be accompanied by the following applicable deposit(s) as specified below for each dwelling having occupancy being requested. These deposits are non-interest bearing.

Occupancy despite Incomplete Lot Grading Deposit

single detached, semi-detached, duplex dwellings	\$4,325.00	\$4,628.00	\$303.00	N
triplex, four plex, street townhouse dwellings	\$3,730.00	\$3,991.00	\$261.00	N
condominium townhouse dwellings	\$3,110.00	\$3,328.00	\$218.00	N
any dwelling type other than those listed above	\$2,490.00	\$2,664.00	\$174.00	N

CONDITIONAL PERMIT

In the case of a conditional permit the applicant shall submit a conditional permit deposit which shall be calculated by the Chief Building Official to be a percentage of the value of construction as prescribed below. The conditional permit deposit shall be submitted as a condition of a Conditional Permit Agreement whereby the agreement shall establish a limitation to the extent of permitted construction. Where an applicant exceeds the limitations set out by the Conditional Permit Agreement, the Applicant shall be deemed to be in breach of the said agreement and as such the conditional permit deposit, in its entirety, shall be forfeited to the Township.

conditional building permit deposit (Minimum \$5,000) - % of construction value	10%	10%	-	N
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2026 FEES AND CHARGES

SERVICE AREA: CEMETERY

Description	2025 Fee	2026 Fee	Change	HST
LOTS				
<i>Care and Maintenance is prescribed by Funeral, Burial, Cremation Services Act, Ontario Regulation 30/11.</i>				
Resident				
Single Grave (4' x 10' lot)				
Lot Charge	\$1,002.00	\$1,072.00	\$70.00	Y
Care & Maintenance - 40% of Total Charge	\$668.00	\$715.00	\$47.00	Y
Cremation (4' x 10' lot)				
Lot Charge	\$1,002.00	\$1,072.00	\$70.00	Y
Care & Maintenance - 40% of Total Charge	\$668.00	\$715.00	\$47.00	Y
Non-Resident				
Single Grave (4' x 10' lot)				
Lot Charge	\$1,501.00	\$1,651.00	\$150.00	Y
Care & Maintenance - 40% of Total Charge	\$1,002.00	\$1,102.00	\$100.00	Y
Cremation (4' x 10' lot)				
Lot Charge	\$1,501.00	\$1,606.00	\$105.00	Y
Care & Maintenance - 40% of Total Charge	\$1,002.00	\$1,072.00	\$70.00	Y
Military Veteran				
Single Grave (4' x 10' lot)				
Lot Charge	\$0.00	\$0.00	\$0.00	N
Care & Maintenance - 40% of Total Charge	\$668.00	\$689.00	\$21.00	Y
Cremation (4' x 10' lot)				
Lot Charge	\$0.00	\$0.00	\$0.00	N
Care & Maintenance - 40% of Total Charge	\$668.00	\$689.00	\$21.00	Y
INTERMENT SERVICES				
Full Burial				
Regular Hours	\$1,612.00	\$1,661.00	\$49.00	Y
Weekend/Holidays	\$2,088.00	\$2,151.00	\$63.00	Y
Cremation				
<i>* Note: there will be an additional charge of \$50.00 for any urn/box larger than 16"x16"</i>				
Regular Hours	\$557.00	\$574.00	\$17.00	Y
Weekend/Holidays	\$631.00	\$650.00	\$19.00	Y
Infant/Child				
Regular Hours	\$798.00	\$822.00	\$24.00	Y
Weekend/Holidays	\$798.00	\$822.00	\$24.00	Y
Double Depth				
Regular Hours	\$2,088.00	\$2,151.00	\$63.00	Y
Weekend/Holidays	\$2,631.00	\$2,710.00	\$79.00	Y
OTHER SERVICES				
Foundations				
Foundations (per sq. inch)	\$1.91	\$1.97	\$0.06	Y
Flat Marker	\$254.00	\$262.00	\$8.00	Y
Corner Markers				
Installation of Corner Markers - each	\$31.00	\$32.00	\$1.00	Y
Care and Maintenance (prescribed by Funeral, Burial, Cremation Services Act, Ontario Regulation 30/11)				
Flat Marker, over 172 square inches	\$113.00	\$113.00	\$0.00	Y
Upright Marker, up to 4 feet	\$226.00	\$226.00	\$0.00	Y
Upright Marker, over 4 feet	\$452.00	\$452.00	\$0.00	Y
Miscellaneous				
Cemetery staff charge-out rate (per hour)	\$111.00	\$115.00	\$4.00	Y
Disinterment	Actual + 10% admin	Actual + 10% admin	-	Y

2026 FEES AND CHARGES

SERVICE AREA: CORPORATE SERVICES

Description	2025 Fee	2026 Fee	Change	HST
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GENERAL FINANCE

Returned Payment Fee (Non-Sufficient Funds)	\$37.00	\$40.00	\$3.00	N
Inter-Account Transfer of Customer-Made Payment	\$14.00	\$15.00	\$1.00	N
Refund of Customer-Made Incorrect Payment on Account	\$47.00	\$48.00	\$1.00	N
Penalty for Late Account Payment (per month)	1.25%	1.25%	-	N
Replacement of Vendor Payment	\$46.00	\$48.00	\$2.00	N
Invoice Bill-Back Administration	\$12.00	\$13.00	\$1.00	N
Tax & Water Certificate	\$55.00	\$60.00	\$5.00	N
Tax & Water Certificate - Rush (within 1 business day)	\$75.00	\$80.00	\$5.00	N
Information/Special Requests - staff time charge-out rate (per hour)	Actual costs + 10% admin	Actual costs + 10% admin	-	Y

PROPERTY TAX

General				
Penalty for Late Tax Account Payment (per month)	1.25%	1.25%	-	N
Tax Bill - Duplicate Copy	\$10.00	\$10.00	\$0.00	N
Tax Statement	\$10.00	\$10.00	\$0.00	N
Tax Roll Ownership Change (per roll)	\$35.00	\$38.00	\$3.00	N
New Roll Number Account Set-Up (per roll)	\$46.00	\$48.00	\$2.00	N
Mortgage Company Administration - New	\$23.00	\$24.00	\$1.00	N
Overdue Water Account Transfer to Taxes	\$39.00	\$40.00	\$1.00	Y
Overdue Non-Water Account Transfer to Taxes	\$51.00	\$54.00	\$3.00	Y
POA Administration/AMP Fines Added to Taxes	\$51.00	\$54.00	\$3.00	N
Section 357 Property Tax Adjustment Application	\$0.00	\$40.00	\$40.00	N
Tax Registration				
Warning Notice Before Tax Sale Registration	\$0.00	\$25.00	\$25.00	N
Preparation of Extension Agreement	\$377.00	\$390.00	\$13.00	N
Hard Copy of Tax Tender Package	\$0.00	\$25.00	\$25.00	N
Tax Registration Charges per External Vendor(s)	Actual costs	Actual costs + 10% admin	-	N
Tax Sale Charges per External Vendor(s)	Actual costs	Actual costs + 10% admin	-	N
Tax Sale Administration Processing	\$0.00	\$850.00	\$850.00	N
Proceed to Booked Tax Sale	\$0.00	\$850.00	\$850.00	N

DEVELOPMENT CHARGE ACT ADMINISTRATION

Payment Default under Development Charge Act Section 26.1 Instalment Arrangement	\$438.00	\$452.00	\$14.00	N
Interest Rate under Development Charge (DC) Act Sections 26.1 and 26.2	Per DC Act legislation	Per DC Act legislation	-	N

2026 FEES AND CHARGES

SERVICE AREA: FIRE

Description	2025 Fee	2026 Fee	Change	HST
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FALSE ALARMS

Nuisance False Alarm means the dispatch of West Lincoln Fire Department to emergency or non-emergency situations due to activation of a fire alarm system or emergency system through a mechanical failure, equipment malfunction, improper installation of the system, result of work being performed on a fire alarm system or emergency system, or failure to maintain the system as prescribed by the Fire Code being O.Reg. 213/07.				
First and Second False Alarms	\$0.00	\$0.00	\$0.00	N
Third false alarm within a 12 month period	MTO Rates	MTO Rates	-	N
Fourth false alarm and thereafter within a 12 month period (per hour, per truck)	MTO Rates	MTO Rates	-	N
Non-Authorized Open Air Burning	MTO Rates	MTO Rates	-	N

INSPECTIONS

Daycares				
Residential, or licensed (incl. co-ops)	\$152.00	\$157.00	\$5.00	Y
Group homes or satellite homes				
Group homes or satellite homes	\$152.00	\$157.00	\$5.00	Y
Residential Large				
3-5 suites (Greater than 3,000 sq. ft.)	\$376.00	\$388.00	\$12.00	Y
6 suites or greater (includes hotels, motels, bed and breakfasts, apartments)	\$452.00	\$466.00	\$14.00	Y
Commercial and Industrial				
Less than 3,000 sq. ft.	\$152.00	\$157.00	\$5.00	Y
Between 3,000 – 10,000 sq. ft.	\$227.00	\$234.00	\$7.00	Y
Between 10,001 – 20,000 sq. ft.	\$453.00	\$467.00	\$14.00	Y
Greater than 20,000 sq. ft.	\$679.00	\$700.00	\$21.00	Y
Other Inspections				
Fire Re-inspections for Compliance	\$227.00	\$234.00	\$7.00	Y
Marijuana Grow Operation Inspection	\$376.00	\$388.00	\$12.00	Y
LLBO Inspection - includes Compliance Letter	\$302.00	\$312.00	\$10.00	Y
Fireworks sales per inspection	\$152.00	\$157.00	\$5.00	Y

RECORDS AND FILES

File and Record Search	\$193.00	\$199.00	\$6.00	Y
Letter of Compliance	\$193.00	\$199.00	\$6.00	Y
Insurance Company Report	\$193.00	\$199.00	\$6.00	Y
Court Filing and Information	\$193.00	\$199.00	\$6.00	Y

PERMIT FEES

Open Air Burning Permit - Non-Farms (Rural & Urban)	\$37.00	\$39.00	\$2.00	Y
Open Air Burning Permit - Farms	\$0.00	\$0.00	\$0.00	Y
Open Air Burning Permit - Campground	\$37.00	\$39.00	\$2.00	Y
Open Air Burning Permit - Specific Event	\$0.00	\$0.00	\$0.00	Y

2026 FEES AND CHARGES

SERVICE AREA: FIRE

Description	2025 Fee	2026 Fee	Change	HST
OTHER FIRE DEPARTMENT ACTIVITIES				
Fire Watch (per hour, per vehicle)	MTO Rates	MTO Rates	-	Y
Respond and Investigate and/or Extinguish Open Air Fire - minimum 1 hour (per hour, per vehicle)	\$750.00	\$750.00	\$0.00	Y
Recovery of Costs Incurred to Extinguish an Open-Air Fire (including but not limited to water usage, supplies, mutual aid or other reciprocal agreement fees, specialized equipment or contractors)	Actual + 10% admin	Actual + 10% admin	-	Y
Fire Safety Plan Review/Assist with Fire Safety Plan Development	\$152.00	\$157.00	\$5.00	Y
Non-Resident Car Fires/Accidents <i>(Non-Resident means a person who is neither a property owner nor a tenant of property within the Township of West Lincoln.)</i>	MTO Rates	MTO Rates	-	Y
Training – Prevention and Public Education Services				
Fire Extinguisher training (equipment supplied by Fire Dept.) Includes cost of recharging and printed materials.	\$96/hr (first hour); \$71/hr (after)	\$99/hr (first hour); \$74/hr (after)	-	Y
Fire Extinguisher training (equipment provided by trainees) Includes cost of Firefighter and printed materials (per hour)	\$73.00	\$76.00	\$3.00	Y
Fire Safety Training (per hour)	\$73.00	\$76.00	\$3.00	Y
Fire Drills (As requested - Industrial, Vulnerable Occupants)	\$302.00	\$312.00	\$10.00	Y

2026 FEES AND CHARGES

SERVICE AREA: LEGISLATIVE SERVICES

Description	2025 Fee	2026 Fee	Change	HST
COMMISSIONER				
Oaths - Resident	\$13.00	\$14.00	\$1.00	N
Oaths - Non-Resident	\$16.00	\$17.00	\$1.00	N
Oaths - Resident 65 years or older for pension eligibility	\$0.00	\$0.00	\$0.00	N
Oaths - Students (must provide proof of school ID)	\$0.00	\$0.00	\$0.00	N
Preparation of Affidavit/Declaration	\$22.00	\$23.00	\$1.00	N
Burial Permit/Death Registration for Non-Residents	\$22.00	\$23.00	\$1.00	N

INFORMATION REQUESTS

Freedom of Information and Protection of Privacy Act				
<i>These fees are set per The Freedom of Information and Protection of Privacy Act legislation. Therefore, the fees are subject to change per legislation.</i>				
Mandatory Application Fee	\$5.00	\$5.00	\$0.00	N
Photocopies & computer printouts (per page)	\$0.20	\$0.20	\$0.00	N
Computer disk/flash drive (per unit)	\$10.00	\$10.00	\$0.00	N
Manual record search (per 15 minutes, per person)	\$7.50	\$7.50	\$0.00	N
Record preparation for release (per 15 minutes, per person)	\$7.50	\$7.50	\$0.00	N
Develop computer program (per 15 minutes, per person)	\$15.00	\$15.00	\$0.00	N
Shipping costs to send records	Actual costs	Actual costs	-	N
Non-Freedom of Information Requests				
Staff time charge-out rate (per hour)	\$98.00	\$101.00	\$3.00	N
Photocopies & computer printouts (per page)	\$0.50	\$0.60	\$0.10	N

ELECTION

Nomination Filing				
<i>These fees are set per The Municipal Act legislation, therefore subject to change per that legislation. Upon satisfactory submission of a financial statement, these fees are refundable.</i>				
Mayor	\$200.00	\$200.00	\$0.00	N
Members of Council	\$100.00	\$100.00	\$0.00	N
Election Sign Deposit				
Mayor and Regional Councillor	\$0.00	\$150.00	\$150.00	N
Ward Councillor, Registered Third Party Advertisers and School Board Trustees	\$0.00	\$100.00	\$100.00	N
Federal and Provincial Candidates	\$0.00	\$200.00	\$200.00	N

LICENSES

<i>License application fees are to be paid upfront as part of the application process. If the license application is denied by Council or its designee, the license fee will be returned, less a non-refundable fee as noted below.</i>				
Marriage License	\$134.00	\$134.00	\$0.00	N
Lottery (per AGCO)	3% of prizes	3% of prizes	-	N
Non-Resident Small Game Hunting	\$26.00	\$27.00	\$1.00	N
Trailer Parks (per park, per year)	\$797.00	\$821.00	\$24.00	N
Refreshment Vehicle (per vehicle, per year)	\$319.00	\$329.00	\$10.00	N
Refreshment Vehicle (per vehicle, per day)	\$107.00	\$111.00	\$4.00	N
Refreshment Cart (per cart, per year)	\$319.00	\$329.00	\$10.00	N
Refreshment Cart (per cart, per day)	\$107.00	\$111.00	\$4.00	N
Refreshment Cycle (first cycle, per year)	\$319.00	\$329.00	\$10.00	N
Refreshment Cycle (each additional cycle, per year)	\$81.00	\$84.00	\$3.00	N
Refreshment Cycle (first cycle, per day)	\$54.00	\$56.00	\$2.00	N
Refreshment Cycle (each additional cycle, per day)	\$14.00	\$15.00	\$1.00	N

2026 FEES AND CHARGES**SERVICE AREA: LEGISLATIVE SERVICES**

Description	2025 Fee	2026 Fee	Change	HST
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LICENSES (CONTINUED)

License application fees are to be paid upfront as part of the application process. If the license application is denied by Council or its designee, the license fee will be returned, less a non-refundable fee as noted below.

Non-refundable fee if license denied	\$81.00	\$84.00	\$3.00	N
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CLOSING OF ROAD ALLOWANCE

Closing of Road Allowance - Administration Fee	\$975.00	\$975.00	\$0.00	N
Closing of Road Allowance Deposit, non-interest bearing (refundable upon conditions satisfactorily being met)	\$1,275.00	\$1,275.00	\$0.00	N

2026 FEES AND CHARGES

SERVICE AREA: LIBRARY

Description	2025 Fee	2026 Fee	Change	HST
COPY/PRINT				
Computer Printout, Black Ink (per page)	\$0.25	\$0.25	\$0.00	N
Computer Printout, Colour Ink (per page)	\$0.50	\$0.50	\$0.00	N
LOST OR DAMAGED MATERIAL				
Membership Card Replacement	\$2.00	\$3.00	\$1.00	N
Material Lost/Damaged (per book)	Cost + \$5.00 admin charge	Cost + \$5.00 admin charge	-	N
PROGRAMS AND OTHER				
Program and Event Registration (per person)	Actual cost	Actual cost	-	N
LED Projector Rental, three-day loan period	\$10.00	\$11.00	\$1.00	N
LED Projector Rental, late charge (per day)	\$15.00	\$16.00	\$1.00	N
LIBRARY ROOMS				
<i>Note: Rental times must include set up & take down time</i>				
<i>Prime - Weekdays (5PM to close) & Weekends (8AM to close) & Statutory Holidays</i>				
<i>Non-Prime - Weekdays (8AM to 5PM)</i>				
Smithville - Program Room 51' x 22'				
Prime (per hour) - up to 4 hours	\$41.00	\$43.00	\$2.00	N
Prime (daily) - more than 4 hours	\$190.00	\$196.00	\$6.00	N
Non-Prime (per hour) - up to 4 hours	\$24.00	\$25.00	\$1.00	N
Non-Prime (daily) - more than 4 hours	\$114.00	\$118.00	\$4.00	N
Kitchen (per hour) - up to 4 hours	\$20.00	\$21.00	\$1.00	N
Kitchen (daily) - more than 4 hours	\$94.00	\$97.00	\$3.00	N
Smithville - Board Room 22' x 15'				
Prime (per hour) - up to 4 hours	\$14.00	\$15.00	\$1.00	N
Prime (daily) - more than 4 hours	\$60.00	\$62.00	\$2.00	N
Non-Prime (per hour) - up to 4 hours	\$9.00	\$10.00	\$1.00	N
Non-Prime (daily) - more than 4 hours	\$30.00	\$31.00	\$1.00	N
Caistorville - Board Room 20' x 12'				
Prime (per hour) - up to 4 hours	\$14.00	\$15.00	\$1.00	N
Prime (daily) - more than 4 hours	\$60.00	\$62.00	\$2.00	N
Non-Prime (per hour) - up to 4 hours	\$9.00	\$10.00	\$1.00	N
Non-Prime (daily) - more than 4 hours	\$30.00	\$31.00	\$1.00	N
Wellandport Program Room 31' x 16'				
Prime (per hour) - up to 4 hours	\$20.00	\$21.00	\$1.00	N
Prime (daily) - more than 4 hours	\$90.00	\$93.00	\$3.00	N
Non-Prime (per hour) - up to 4 hours	\$12.00	\$13.00	\$1.00	N
Non-Prime (daily) - more than 4 hours	\$49.00	\$51.00	\$2.00	N
MAKERSPACE PROJECT CREATION				
Permanent Vinyl Sheet (12" x 12")	\$1.00	\$1.00	\$0.00	N
Iron-On Vinyl Sheet (12" x 12")	\$1.50	\$1.50	\$0.00	N
Felt (12" x 12")	\$1.00	\$1.00	\$0.00	N
Cardstock Sheet (8" x 11.5")	\$0.25	\$0.25	\$0.00	N
Sticker Paper - Matte/Glossy (8" x 11.5")	\$1.50	\$1.50	\$0.00	N
3-D Filament (per gram)	\$0.15	\$0.15	\$0.00	N
Custom Button	\$1.00	\$1.00	\$0.00	N

2026 FEES AND CHARGES

SERVICE AREA: PLANNING

Description	2025 Fee	2026 Fee	Change	HST
<i>Note: Application fees do not apply to applications initiated by Niagara Region within the limits of Township.</i>				
<i>Pre-Consultation Meeting fees consistent with Niagara Region and Area Municipalities.</i>				
<i>All fees shall be payable in cash to Township prior to and as a condition of the Township signing and registering the executed agreement. Where needed, legal fees are billed back to the applicant.</i>				
<i>*Should development have commenced prior to a planning application being fully approved and completed, an additional fee of \$1,200.00 shall be applied to the base fee, as an extra administrative fee.</i>				
<i>**Applications submitted prior to July 1, 2022 application fee categories remain applicable (Includes Subsequent Versions of the Development Names).</i>				

OFFICIAL PLAN AND ZONING

Official Plan Amendment for Settlement Boundary Expansion*	\$13,164.00	\$25,000.00	\$11,836.00	N
Official Plan Amendment - Other*	\$13,164.00	\$13,823.00	\$659.00	N
Zoning By-law Amendment - Other*	\$10,619.00	\$11,150.00	\$531.00	N
Combined Office Plan Amendment/Zoning By-law Amendment* (excluding Settlement Boundary Expansions)	\$17,840.00	\$18,733.00	\$893.00	N
Zoning By-law Amendment (Condition of Consent)	\$5,315.00	\$5,581.00	\$266.00	N
Removing of (H) Holding Provision	\$1,842.00	\$1,935.00	\$93.00	N
Part Lot Control – Removal of Part Lot Control (per lot/block)	\$2,526.00	\$2,653.00	\$127.00	N
Temporary Use Agreement for Garden Suite	\$3,518.00	\$3,694.00	\$176.00	N
Temporary Use By-law for Garden Suite	\$4,014.00	\$4,215.00	\$201.00	N
Extension to Temporary Use By-law for Garden Suite	\$3,518.00	\$3,694.00	\$176.00	N
Temporary Use Agreement - Other	\$3,518.00	\$5,000.00	\$1,482.00	N
Temporary Use By-law -Other	\$4,014.00	\$6,000.00	\$1,986.00	N
Extension to Temporary Use By-law - Other	\$3,518.00	\$4,000.00	\$482.00	N
Deeming By-law	\$1,203.00	\$1,264.00	\$61.00	N
Zoning Compliance	\$265.00	\$350.00	\$85.00	N
Written Property Reports	\$265.00	\$350.00	\$85.00	N

BLOCK PLAN

Block Plan Application (Base Fee)	\$34,068.00	\$35,772.00	\$1,704.00	N
Block Plan Application (Per hectare, plus Base Fee)	\$1,137.00	\$1,194.00	\$57.00	N

SUBDIVISION/CONDOMINIUM

Draft Plan of Condominium Application (Base Fee)	\$20,387.00	\$21,407.00	\$1,020.00	N
Condominium Conversion	\$16,340.00	\$17,157.00	\$817.00	N
Condominium Amalgamation	\$2,602.00	\$2,733.00	\$131.00	N
Exemption of Draft Plan of Condominium Approval	\$2,967.00	\$3,116.00	\$149.00	N
Draft Plan of Subdivision Application (Base Fee plus per hectare fee below)	\$23,594.00	\$24,775.00	\$1,181.00	N
Draft Plan of Subdivision Application (Per hectare plus Base Fee)	\$1,578.00	\$1,300.00	-\$278.00	N
Extension to Draft Plan Approval of Subdivision or Condominium (where approval has not lapsed)	\$1,875.00	\$2,500.00	\$625.00	N
Extension to Draft Plan Approval of Subdivision or Condominium (where approval has lapsed)	\$1,875.00	\$5,000.00	\$3,125.00	N
Red-Line Revisions to Draft Plan Approval of Subdivision or Condominium	\$4,014.00	\$4,215.00	\$201.00	N
Final Approval of Plan of Condominium or Subdivision (Includes Clearing Conditions)	\$3,969.00	\$4,168.00	\$199.00	N

2026 FEES AND CHARGES

SERVICE AREA: PLANNING

Description	2025 Fee	2026 Fee	Change	HST
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SUBDIVISION/CONDOMINIUM (CONTINUED)

Condominium or Subdivision Agreement**	\$13,782.00	\$14,472.00	\$690.00	N
Amendment to Draft Plan of Subdivision or Condominium Agreement	\$9,394.00	\$9,864.00	\$470.00	N
Street Naming for New Subdivisions	\$2,029.00	\$2,131.00	\$102.00	N

SITE PLAN/ DEVELOPMENT AGREEMENT/FRONT-ENDING/PRE-SERVICING AGREEMENT

Site Plan Approval/Development Agreement - Initial - Within Settlement Areas	\$9,340.00	\$9,808.00	\$468.00	N
Site Plan Approval/Development Agreement - Initial - Outside Settlement Areas	\$9,340.00	\$6,000.00	-\$3,340.00	N
Site Plan Approval/Development Agreement (Amendment - Settlement Area)*	\$3,771.00	\$5,000.00	\$1,229.00	N
Site Plan Approval/Development Agreement (Amendment - Outside Settlement Area)*	\$3,771.00	\$3,000.00	-\$771.00	N
Development Agreement as Condition of Consent	\$3,771.00	\$3,960.00	\$189.00	N
Red-Line Revisions to a Site Plan/ Development Agreement (for minor changes not resulting in an amendment)	\$4,014.00	\$2,000.00	-\$2,014.00	N
Discharge of a Site Plan Agreement (legal fees are additional charge)	\$1,644.00	\$1,727.00	\$83.00	N
Front-End Financing Agreement (Includes registration legal fees, initial engineering review fee, third-party agreement review, Part 12 fees, etc.)	Actual Costs	Actual Costs	-	N
Pre-Servicing Agreement (Includes registration legal fees, initial engineering review fee, per phase/block)	Actual Costs	Actual Costs	-	N

PRE-CONSULTATION MEETING/DEVELOPMENT APPLICATIONS

<i>Where multiple applications are proposed, the higher fee applies.</i>				
Block Plan/Official Plan Amendment/Draft Plan of Subdivision/Condominium (non-refundable)	\$1,200.00	\$1,260.00	\$60.00	N
Zoning By-law Amendment/Site Plan/Consent/Minor Variance/Other (Deduct fee towards other planning fees if complete application received within 1 year of meeting)	\$525.00	\$552.00	\$27.00	N
Consultation Process for Telecommunication Facilities	\$2,327.00	\$2,444.00	\$117.00	N

MISCELLANEOUS

Approval of Road Opening/Upgrade (Allow access to build) subject to any Official Plan and Road Closing Policy	\$1,875.00	\$1,969.00	\$94.00	N
File Reactivation Fee (if dormant for a period of greater than 12 months)	\$0.00	20% of applicable application fee	-	N
Adjournment/Rescheduling Fee for public meeting	\$1,500.00	\$1,575.00	\$75.00	N

SITE ALTERATION PERMIT

<i>The below permit fees double if fill has been hauled to the site before Township approval granted.</i>				
Application Fee, less than 500 cubic metre/year	\$0.00	\$250.00	\$250.00	N
Application Fee, between 500-1,000 cubic metre/year	\$574.00	\$603.00	\$29.00	N

2026 FEES AND CHARGES

SERVICE AREA: PLANNING

Description	2025 Fee	2026 Fee	Change	HST
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SITE ALTERATION PERMIT (CONTINUED)

Application Fee, between 1,000-5,000 cubic metre/year	\$1,137.00	\$1,194.00	\$57.00	N
Application Fee, greater than 5,000 cubic metre/year	\$1,137.00 + \$1,000.00/ 1,000 cubic metre > 5,000 cubic metre	\$1,200.00	-	N
Security deposit, non-interest bearing	As needed	As needed	As needed	N

SITE PLAN/SUBDIVISION/CONDOMINIUM DEVELOPMENT SERVICING

The Engineering Review and Administration fee shall cover the costs incurred following the signing of the agreement and are calculated as a percentage based upon one hundred percent (100%) of the estimated total costs of construction of all services (internal and external) as shown in the development agreement's Financial Schedule and charged as follows:

Total cost of services less than \$1,000	\$250.00	\$250.00	\$0.00	N
Total cost of services less than \$5,000	\$500.00	\$500.00	\$0.00	N
Total cost of services less than \$20,000	\$2,000.00	\$2,000.00	\$0.00	N
Total cost of services less than \$30,000	\$3,000.00	\$3,000.00	\$0.00	N
Total cost of services less than \$60,000	\$6,000.00	\$6,000.00	\$0.00	N
Total cost of services less than \$75,000	\$7,500.00	\$7,500.00	\$0.00	N
Total cost of services less than \$100,000	\$10,000.00	\$10,000.00	\$0.00	N
Total cost of services between \$100,000-\$500,000 (Minimum of \$10,000)	\$5,000.00 + 5% of costs >\$100,000	\$5,000.00 + 5% of costs >\$100,000	-	N
Total cost of services over \$500,000 (Minimum of \$25,000)	\$5,000.00 + 5% of costs btwn. \$100,000- \$500,000 + 4% of costs >\$500,000	\$5,000.00 + 5% of costs btwn. \$100,000- \$500,000 + 4% of costs >\$500,000	-	N

TARIFF OF FEES FOR THE COMMITTEE OF ADJUSTMENT

Basic Processing Fee - Applications for Consent (New Lot) Includes administration and mailing fees required to process consent applications and validation of title requests.	\$3,264.00	\$3,428.00	\$164.00	N
Basic Processing Fee - Applications for Minor Boundary Adjustments or Legal and Technical Lot Adjustments (Includes administration and mailing fees required to process consent applications and validation of title requests)	\$1,632.00	\$1,714.00	\$82.00	N
Health Inspection Fee for West Lincoln Properties (Required if municipal sewage system is unavailable and private septic system proposed, per new lot + remnant)	\$321.00	\$338.00	\$17.00	N
Adjournment/Rescheduling Fee - Applicable as determined by Committee when an adjournment of an application is necessary.	\$375.00	\$500.00	\$125.00	N

2026 FEES AND CHARGES

SERVICE AREA: PUBLIC WORKS

Description	2025 Fee	2026 Fee	Change	HST
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GENERAL FEES

Engineering Reports/ Drawings/ Studies - Printed Copy (per page)	\$0.50	\$0.60	\$0.10	N
Curb & Sidewalk Repair	Actual + 10% admin	Actual + 10% admin	-	Y
Entrance Permit	\$160.00	\$165.00	\$5.00	N
Entrance Permit, non-interest bearing (refundable upon final inspection approval)	\$1,250.00	\$1,250.00	\$0.00	N
Road Occupancy/Encroachment Permit	\$110.00	\$115.00	\$5.00	N
New/Replacement of Tree	\$855.00	\$881.00	\$26.00	Y

OVERSIZE/OVERWEIGHT LOAD PERMIT

Single Trip	\$56.00	\$58.00	\$2.00	N
Three Month	\$111.00	\$115.00	\$4.00	N
Annually	\$165.00	\$170.00	\$5.00	N
Ontario Bridge Formula Check for Overweight Loads (per review)	\$392.00	\$404.00	\$12.00	Y

STAFF AND EQUIPMENT CHARGE-OUT RATES

Vehicles (per hour)

Based on the Ontario Provincial Standards Specifications, Schedule of Rental Rates.

Pick-Up 4X4	\$41.00	\$43.00	\$2.00	Y
Grader	\$160.00	\$165.00	\$5.00	Y
Tandem	\$115.00	\$119.00	\$4.00	Y
One Ton	\$55.00	\$57.00	\$2.00	Y
Backhoe	\$74.00	\$77.00	\$3.00	Y
Van & 2-Wheel Drive Pick-Up	\$40.00	\$42.00	\$2.00	Y
Truck Driver	\$57.00	\$59.00	\$2.00	Y
Backhoe Operator	\$67.00	\$70.00	\$3.00	Y
Grader Operator	\$67.00	\$70.00	\$3.00	Y
Water & Wastewater Operator	\$67.00	\$70.00	\$3.00	Y
Engineering/Managerial Staff	\$106.00	\$110.00	\$4.00	Y

2026 FEES AND CHARGES

SERVICE AREA: RECREATION

Description	2025 Fee	2026 Fee	2027 Fee	HST
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ARENA FACILITY

<i>Note: Changes are effective September 1, which coincides with the start of the season.</i>				
<i>Prime - Weekdays (5PM to close) & Weekends (6AM to close) & Statutory Holidays</i>				
<i>Non-Prime - Weekdays (6AM to 5PM)</i>				
Public Skating (per person)	\$4.00	\$4.25	\$5.00	Y
Preschool Skating (per person)	\$4.00	\$4.25	\$5.00	Y
Adult Skating (per person)	\$4.00	\$4.25	\$5.00	Y
Stick & Puck (per person)	\$4.00	\$4.25	\$5.00	Y
Public Skating/Preschool/Adult Discount Card (10 uses)	\$35.00	\$38.25	\$40.00	Y
Shinny Hockey (per person)	\$7.00	\$7.50	\$8.00	Y
Shinny Hockey Discount Card (10 uses)	\$59.00	\$67.50	\$71.00	Y
Non-Resident Public Skating (per person)	\$4.00	\$5.00	\$6.00	Y
Non-Resident Preschool Skating (per person)	\$4.00	\$5.00	\$6.00	Y
Non-Resident Adult Skating (per person)	\$4.00	\$5.00	\$6.00	Y
Non-Resident Stick & Puck (per person)	\$4.00	\$5.00	\$6.00	Y
Non-Resident Public Skating/Preschool/Adult Discount Card (10 uses)	\$35.00	\$45.00	\$47.00	Y
Non-Resident Shinny Hockey (per person)	\$7.00	\$10.00	\$11.00	Y
Non-Resident Shinny Hockey Discount Card (10 uses)	\$59.00	\$90.00	\$95.00	Y
Prime Ice Rental (per hour)	\$247.00	\$262.00	\$276.00	Y
Non-Prime Ice Rental (per hour)	\$168.00	\$178.00	\$187.00	Y
Arena Floor Rental (per hour)	\$74.00	\$78.50	\$83.00	Y
Local Schools and Local Home Schools (per hour)	\$86.00	\$91.00	\$96.00	Y
West Lincoln Figure Skating Club				
Prime Ice Rental (per hour)	\$168.00	\$178.00	\$187.00	Y
Non-Prime Ice Rental (per hour)	\$116.00	\$123.00	\$130.00	Y
West Niagara Minor Hockey Association				
Prime Ice Rental (per hour)	\$180.00	\$186.00	\$196.00	Y
Non-Prime Ice Rental (per hour)	\$116.00	\$120.00	\$126.00	Y

ARENA FACILITY - SPECIAL EVENTS

Special Events				
Includes arena dry floor, lower concourse, meeting rooms (if needed)	\$0.00	\$1,800.00	\$1,890.00	Y

COMMUNITY ROOMS & GYMNASIUM

<i>Note: Rental times must include set up & take down time</i>				
<i>Prime - Weekdays (5PM to close) & Weekends (6AM to close) & Statutory Holidays</i>				
<i>Non-Prime - Weekdays (6AM to 5PM)</i>				
Community Room (3 available)				
Prime (per hour) - up to 4 hours	\$31.00	\$33.00	\$35.00	Y
Prime (daily) - more than 4 hours	\$152.00	\$161.00	\$170.00	Y
Prime - 3 rooms combined (per hour)	\$0.00	\$72.00	\$76.00	Y
Prime - 3 rooms combined (daily)	\$0.00	\$300.00	\$315.00	Y
Non-Prime (per hour) - up to 4 hours	\$20.00	\$21.00	\$23.00	Y
Non-Prime (daily) - more than 4 hours	\$92.00	\$95.00	\$100.00	Y
Kitchenette (per hour) - maximum charge of \$80	\$17.00	\$18.00	\$19.00	Y
Non-Resident Prime (per hour) - up to 4 hours	\$31.00	\$35.00	\$37.00	Y
Non-Resident Prime (daily) - more than 4 hours	\$152.00	\$170.00	\$179.00	Y
Non-Resident Non-Prime (per hour) - up to 4 hours	\$20.00	\$23.00	\$25.00	Y
Non-Resident Non-Prime (daily) - more than 4 hours	\$92.00	\$104.00	\$110.00	Y
Non-Resident Kitchenette (per hour) - maximum charge of \$80	\$17.00	\$20.00	\$21.00	Y

2026 FEES AND CHARGES

SERVICE AREA: RECREATION

Description	2025 Fee	2026 Fee	2027 Fee	HST
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COMMUNITY ROOMS & GYMNASIUM (CONTINUED)

Gymnasium				
Full Gymnasium				
Prime (per hour) - up to 4 hours	\$38.00	\$40.00	\$42.00	Y
Prime (daily) - more than 4 hours	\$180.00	\$190.00	\$200.00	Y
Non-Prime (per hour) - up to 4 hours	\$26.00	\$27.00	\$29.00	Y
Non-Prime (daily) - more than 4 hours	\$122.00	\$126.00	\$133.00	Y
Non-Resident Prime (per hour) - up to 4 hours	\$38.00	\$44.00	\$47.00	Y
Non-Resident Prime (daily) - more than 4 hours	\$180.00	\$202.00	\$213.00	Y
Non-Resident Non-Prime (per hour) - up to 4 hours	\$26.00	\$30.00	\$32.00	Y
Non-Resident Non-Prime (daily) - more than 4 hours	\$122.00	\$139.00	\$146.00	Y
Half Gymnasium				
Hourly Prime (up to 4 hours)	\$20.00	\$21.00	\$23.00	Y
Daily Prime (more than 4 hours)	\$92.00	\$95.00	\$100.00	Y
Hourly Non-Prime (up to 4 hours)	\$14.00	\$15.00	\$16.00	Y
Daily Non-Prime (more than 4 hours)	\$61.00	\$63.00	\$67.00	Y
Non-Resident Hourly Prime (up to 4 hours)	\$20.00	\$23.00	\$25.00	Y
Non-Resident Daily Prime (more than 4 hours)	\$92.00	\$105.00	\$111.00	Y
Non-Resident Hourly Non-Prime (up to 4 hours)	\$14.00	\$16.00	\$17.00	Y
Non-Resident Daily Non-Prime (more than 4 hours)	\$61.00	\$69.00	\$73.00	Y

PARKS AND OUTDOOR FACILITIES

West Lincoln Youth Sports Associations				
Soccer/Football/Baseball Youth 0-8 years (per person)	\$15.00	\$16.00	\$17.00	Y
Soccer/Football/Baseball Youth 8+ (per person)	\$17.00	\$18.00	\$19.00	Y
Field with lights (per hour)	\$27.00	\$28.00	\$30.00	Y
Small Scale - Tournament/Special Event (per field, per day ie. 4 hours or more)	\$59.00	\$61.00	\$65.00	Y
Large Scale* - Tournament/Special Event (per field, per day ie. 4 hours or more)	N/A	\$250.00	\$263.00	Y
<i>* Large scale is anything that would require above normal staffing levels, or levels of support beyond traditional field marking and maintenance</i>				
Private Rental				
Field without lights (per hour)	\$27.00	\$28.00	\$30.00	Y
Field with lights (per hour) 8PM to 11PM - minimum	\$41.00	\$43.00	\$46.00	Y
Tournament/Special Event (per field, per day ie. 4 hours or more)	\$250.00	\$258.00	\$271.00	Y
Non-Resident Field without lights (per hour)	\$27.00	\$31.00	\$33.00	Y
Non-Resident Field with lights (per hour) 8PM to 11PM - minimum	\$41.00	\$47.00	\$50.00	Y
Non-Resident Tournament/Special Event (per field, per day ie. 4 hours or more)	\$250.00	\$284.00	\$299.00	Y
Non-Resident Large Scale* - Tournament/Special Event (per field, per day ie. 4 hours or more)	N/A	\$312.00	\$328.00	Y
<i>* Large scale is anything that would require above normal staffing levels, or levels of support beyond traditional field marking and maintenance</i>				

2026 FEES AND CHARGES

SERVICE AREA: RECREATION

Description	2025 Fee	2026 Fee	2027 Fee	HST
Schools - Local Schools & Local Home Schools				
<i>Prime - Weekdays (5PM to close) & Weekends (6AM to close) & Statutory Holidays</i>				
<i>Non-Prime - Weekdays (6AM to 5PM)</i>				
Local Track/Cross Country Meet Non-Prime (per day)	\$59.00	\$61.00	\$65.00	Y
Local Soccer/Football/Baseball Non-Prime (per hour)	\$19.00	\$20.00	\$21.00	Y
Local Soccer/Football/Baseball Prime (per hour)	\$27.00	\$28.00	\$30.00	Y
Local Soccer/Football/Baseball Prime Tournament	\$250.00	\$258.00	\$271.00	Y
Pavilion & Bandshell				
<i>Bandshell rental requests must complete a Special Event Application</i>				
Full Day Pavilion - more than 4 hours (includes hydro)	\$82.00	\$85.00	\$90.00	Y
Half Day Pavilion - 4 hours or less (includes hydro)	\$48.00	\$50.00	\$53.00	Y
Band Shell - up to 4 hours (includes hydro)	\$317.00	\$327.00	\$344.00	Y
Band Shell (per day) - includes hydro	\$504.00	\$520.00	\$546.00	Y
Non-Resident Full Day Pavilion - more than 4 hours (includes hydro)	\$82.00	\$94.00	\$99.00	Y
Non-Resident Half Day Pavilion - 4 hours or less (includes hydro)	\$48.00	\$55.00	\$58.00	Y
Non-Resident Band Shell - up to 4 hours (includes hydro)	\$317.00	\$359.00	\$377.00	Y
Non-Resident Band Shell (per day) - includes hydro	\$504.00	\$572.00	\$601.00	Y
PROGRAMS, CLASSES, & CAMPS				
<i>Older adults (55+) eligible for 10% Fitness Discount (exception Tai Chi & Drop In)</i>				
10 Class Adult Registered Program	\$100.00	\$103.00	\$109.00	Y
10 Class Youth Registered Program	\$60.00	\$62.00	\$66.00	N
Yoga Bolster Equipment	\$41.00	\$43.00	\$46.00	Y
Home Alone Course	\$77.00	\$80.00	\$84.00	N
Babysitting Course	\$77.00	\$80.00	\$84.00	N
Tai Chi First Timers	\$48.00	\$50.00	\$53.00	Y
Tai Chi Returning	\$30.00	\$31.00	\$33.00	Y
Non-Resident 10 Class Adult Registered Program	\$100.00	\$110.00	\$116.00	Y
Non-Resident 10 Class Youth Registered Program	\$60.00	\$66.00	\$70.00	N
Non-Resident Home Alone Course	\$77.00	\$84.00	\$89.00	N
Non-Resident Babysitting Course	\$77.00	\$84.00	\$89.00	N
Non-Resident Tai Chi First Timers	\$48.00	\$52.00	\$55.00	Y
Non-Resident Tai Chi Returning	\$30.00	\$33.00	\$35.00	Y
Registered Program User Cancellation (non-refundable)	\$16.00	\$17.00	\$18.00	N
Drop In				
Drop In Youth Gym Program	\$4.00	\$4.00	\$5.00	Y
Drop In Youth Gym Discount Card (10 uses)	\$25.00	\$36.00	\$38.00	Y
Drop In Adult Gym Program	\$6.00	\$6.00	\$7.00	Y
Drop In Adult Gym Discount Card (10 uses)	\$50.00	\$54.00	\$57.00	Y
Drop In Older Adults Gym Program	\$4.00	\$4.00	\$5.00	Y
Drop In Older Adults Gym Discount Card (10 uses)	\$34.00	\$36.00	\$38.00	Y
Drop in Family Fee (max. 2 adults, 4 children)	\$16.00	\$17.00	\$18.00	Y
Drop in Family Fee Discount Card (10 uses)	\$134.00	\$153.00	\$161.00	Y
Non-Resident Drop In Youth Gym Program	\$4.00	\$5.00	\$6.00	Y
Non-Resident Drop In Youth Gym Discount Card (10 uses)	\$25.00	\$45.00	\$48.00	Y
Non-Resident Drop In Adult Gym Program	\$6.00	\$7.00	\$8.00	Y

2026 FEES AND CHARGES

SERVICE AREA: RECREATION

Description	2025 Fee	2026 Fee	2027 Fee	HST
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Drop In (CONTINUED)				
Non-Resident Drop In Adult Gym Discount Card (10 uses)	\$50.00	\$63.00	\$67.00	Y
Non-Resident Drop In Older Adults Gym Program	\$4.00	\$5.00	\$6.00	Y
Non-Resident Drop In Older Adults Gym Discount Card (10 uses)	\$34.00	\$45.00	\$48.00	Y
Non-Resident Drop in Family Fee (max. 2 adults, 4	\$16.00	\$19.00	\$20.00	Y
Non-Resident Drop in Family Fee Discount Card (10 uses)	\$134.00	\$171.00	\$180.00	Y
Third Party Provided Programs				
Resident Fee (Cost per participant per class + this fee)	\$0.00	\$1.00	\$1.25	Y
Non-Resident Fee (Cost per participant per class + this fee)	\$0.00	\$1.50	\$1.75	Y

PROGRAMS, CLASSES, & CAMPS

Camps				
Regular Five-Day (per week)	\$161.00	\$185.00	\$195.00	N
Four-Day Week (Due to Township Holiday)	\$129.00	\$148.00	\$156.00	N
March Break Camp	\$161.00	\$185.00	\$195.00	N
Extended Care (7:30AM to 9:00AM or 3:30PM to 5:30PM)	\$8.00	\$8.00	\$9.00	N
Late Pick Up (per 15 minutes)	\$14.00	\$15.00	\$16.00	N
Camp Cancellation by User (non-refundable)	\$16.00	\$17.00	\$18.00	N
Harvest Routes Workshops				
Adult Workshop - Adults (non-refundable)	\$21.00	\$22.00	\$24.00	Y
Child/Youth Workshop (non-refundable)	\$12.00	\$13.00	\$14.00	N

DIGITAL ROAD SIGN

Per Day	\$21.00	\$22.00	\$24.00	Y
Per Week	\$91.00	\$94.00	\$99.00	Y

HANGING BASKET & GARDENS SPONSORSHIP

Hanging Basket	\$136.00	\$141.00	\$149.00	N
Garden (Downtown Smithville, 6 available)	\$1,700.00	\$1,751.00	\$1,839.00	N

MARKETS (EXCLUDES HARVEST ROUTES)

<i>All vendors are provided with a 10'X10' space.</i>				
Full Season Vendor	\$144.00	\$149.00	\$157.00	Y
VQA Wineries and Stores (must provide insurance)	\$144.00	\$149.00	\$157.00	Y
Additional Space for Full Season Vendor (10' x 10')	\$47.00	\$49.00	\$52.00	Y
Non-Seasonal Vendor (per week)	\$58.00	\$60.00	\$63.00	Y
Registered Non-Profit and Young Entrepreneurs (under 18)	\$0.00	\$0.00	\$0.00	N

2026 FEES AND CHARGES

SERVICE AREA: UTILITY

Description	2025 Fee	2026 Fee	Change	HST
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WATER & WASTEWATER RATES

Metered Water Rates				
Consumptive Rate (per cubic metre)	\$1.81	\$1.99	\$0.18	N
Quarterly Base Charge - 5/8" Meter	\$50.87	\$55.96	\$5.09	N
Quarterly Base Charge - 3/4" Meter	\$50.87	\$55.96	\$5.09	N
Quarterly Base Charge - 1" Meter	\$127.16	\$139.88	\$12.72	N
Quarterly Base Charge - 1 1/4" Meter	\$190.73	N/A	-	
Quarterly Base Charge - 1 1/2" Meter	\$254.32	\$279.75	\$25.43	N
Quarterly Base Charge - 2" Meter	\$406.89	\$447.58	\$40.69	N
Quarterly Base Charge - 3" Meter	\$813.79	\$895.17	\$81.38	N
Quarterly Base Charge - 4" Meter	\$1,271.55	\$1,398.71	\$127.16	N
Quarterly Base Charge - 6" Meter	\$2,543.08	\$2,797.39	\$254.31	N
Quarterly Base Charge - 8" Meter	\$4,068.93	\$4,475.82	\$406.89	N
Metered Wastewater Rates				
Consumptive Rate (per cubic metre)	\$2.09	\$2.28	\$0.19	N
Quarterly Base Charge - 5/8" Meter	\$117.26	\$127.81	\$10.55	N
Quarterly Base Charge - 3/4" Meter	\$117.26	\$127.81	\$10.55	N
Quarterly Base Charge - 1" Meter	\$293.17	\$319.56	\$26.39	N
Quarterly Base Charge - 1 1/4" Meter	\$439.73	N/A	-	
Quarterly Base Charge - 1 1/2" Meter	\$586.33	\$639.10	\$52.77	N
Quarterly Base Charge - 2" Meter	\$938.10	\$1,022.53	\$84.43	N
Quarterly Base Charge - 3" Meter	\$1,876.21	\$2,045.07	\$168.86	N
Quarterly Base Charge - 4" Meter	\$2,931.57	\$3,195.41	\$263.84	N
Quarterly Base Charge - 6" Meter	\$5,863.14	\$6,390.82	\$527.68	N
Quarterly Base Charge - 8" Meter	\$9,381.02	\$10,225.31	\$844.29	N
Bulk Water Filling Station Rate				
Consumptive Rate (per cubic metre)	\$2.46	\$2.71	\$0.25	N

FINANCE UTILITY ADMINISTRATION

New Bulk Water Account Set Up Fee (Permanent and Temporary)	\$50.00	\$50.00	\$0.00	Y
Non-Refundable Fee, if Bulk Water Account Denied	\$25.00	\$25.00	\$25.00	Y
New Bulk Water Account Credit Check (if needed)	Actual costs	Actual costs	-	Y
New Metered Account Set Up Fee	\$18.00	\$20.00	\$2.00	Y
Penalty for Late Water Account Payment (per quarter)	5%	5%	-	N
Penalty for Late Bulk Water Payment (per month)	1.25%	1.25%	-	N
Final Reminder Notice for Overdue Accounts	\$25.00	\$25.00	\$0.00	N
Minimum Bulk Water Usage (per month)	\$17.00	\$20.00	\$3.00	N
Water Bill - Duplicate Copy	\$10.00	\$10.00	\$0.00	N
Water Statement	\$10.00	\$10.00	\$0.00	N
Bulk Water Deposit, non-interest bearing (refundable upon closure of account in good standing)	\$500.00	\$500.00	\$0.00	N
Collection Charges per External Vendor(s)	Actual costs	Actual costs	-	N

2026 FEES AND CHARGES

SERVICE AREA: UTILITY

Description	2025 Fee	2026 Fee	Change	HST
PUBLIC WORKS UTILITY ADMINISTRATION				
Installation of Water Meter & Service Pipe				
<i>The cost of installing a Township owned water meter in each unit of a subdivision/ multi-unit building, and each new building.</i>				
Installation of New 5/8" Meter (includes installation)	\$700.00	\$721.00	\$21.00	N
Installation of New 3/4" Meter (includes installation)	\$775.00	\$799.00	\$24.00	N
Installation of New 1" Meter (includes installation)	\$915.00	\$943.00	\$28.00	N
Installation of New 1 1/2" Meter (includes installation)	\$1,350.00	\$1,391.00	\$41.00	N
Cost of New 2" Meter (excludes installation)	\$1,550.00	\$1,597.00	\$47.00	N
Cost of New 3" Meter (excludes installation)	\$5,300.00	\$5,459.00	\$159.00	N
Cost of New 4" Meter (excludes installation)	\$6,700.00	\$6,901.00	\$201.00	N
Cost of New 6" Meter (excludes installation)	\$10,200.00	\$10,506.00	\$306.00	N
Cost of New 8" Meter (excludes installation)	\$14,500.00	\$14,935.00	\$435.00	N
Cost of New Compound Meter (excludes installation)	Actual + 10% admin	Actual + 10% admin	-	N
<i>The cost of installing each water service from the watermain in or under any highway to the limits of the private property.</i>				
Installation of New 3/4" Service (meter not included)	Actual + 10% admin	Actual + 10% admin	-	N
Installation of New Service Exceeding 3/4" (meter not included)	Actual + 10% admin	Actual + 10% admin	-	N
Tapping Service Exceeding 3/4" up to 2"	\$295.00	\$304.00	\$9.00	N
Public Sewer Hook-Up	Actual + 10% admin	Actual + 10% admin	-	N
Other Charges				
Water Turn On/Off - During Normal Business Hours	\$88.00	\$91.00	\$3.00	N
Water Turn On/Off - Outside Normal Business Hours	\$258.00	\$266.00	\$8.00	N
Water Same Day Read Request	\$129.00	\$133.00	\$4.00	N
Customer Failure to Allow Access to or Installation of Water Meter (per quarter)	\$100.00	\$100.00	\$0.00	N
Water Meter Box Deposit, non-interest bearing (refundable upon closure of customer in good standing)	\$5,000.00	\$5,000.00	\$0.00	N
Customer Request for Data Log/Investigation	\$0.00	\$35.00	\$35.00	N
Water On Construction (Flat Rate)				
Residential	\$274.00	\$283.00	\$9.00	N
Commercial, Industrial and Institutional	\$438.00	\$452.00	\$14.00	N