

TOWNSHIP OF WEST LINCOLN Part Time/Seasonal Recreation Positions

Customer Service Attendants, Recreation Team Leaders & Recreation Staff

Applications are being accepted for the above noted positions which work no more than 24 hours/week including weekdays, evenings and weekends. Detailed job descriptions are available on the Township's web site (www.westlincoln.ca under Career Opportunities).

Customer Service Attendant Requirements:

Facility customer service duties including greeting, providing information, and accepting payments.

- A valid Standard First Aid/CPR/AED – Level C certificate is considered an asset
- Must be 18 years of age or older
- \$15.50/hour

Recreation Team Leader Requirements:

Supervise Recreation Services' programs including accepting payments, facilitating safe participation and addressing difficult patrons.

- Must have a valid Standard First Aid/CPR/AED – Level C certificate
- Must be 18 years of age or older
- \$18.61/hour (effective Sept 1/22)

Recreation Staff Requirements:

Assisting Recreation Team Leader with facilitating programs including program equipment set up and facilitating safe participation.

- Must have a valid Standard First Aid/CPR/AED – Level C certificate
- Must be 16 years of age or older
- \$15.50/hour

Applicants may require a Vulnerable Sector Police Clearance Certificate. The Township's current COVID-19 Vaccination Policy is no longer in effect, however, recognizing that public health directives could change and it may be necessary to re-introduce the Policy at a future date at which time all affected by the policy would have to become compliant.

Resume and cover letter submissions (PDF or Word format only) can be forwarded:

Cassandra Carey, Coordinator of Human Resources

Township of West Lincoln

318 Canborough Street, P.O. Box 400, Smithville, Ontario L0R 2A0

Fax: 905-957-3219 or Email: ccarey@westlincoln.ca (subject line: position applying for)

We thank all those applicants who apply and advise that acknowledgement will only be forwarded to those applicants who are invited for an interview. Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.

In accordance with the Accessibility for Ontarians with Disabilities Act, if you require this document or any additional documents in an alternative format, please contact our office at 905-957-3346. Please know that should you require any special accommodations in order to apply for a position or interview for a position with the Township of West Lincoln, we will endeavor to make such accommodations.