



The Township of West Lincoln is hiring a *Manager of Finance / Deputy Treasurer*

The Township of West Lincoln is a picturesque and progressive municipality, located at the westerly end of the Niagara Peninsula within the Regional Municipality of Niagara. Our largest urban area, Smithville, is located halfway between the City of Hamilton and the City of St. Catharines. With a population of approximately 16,000, and a land area 387.02 sq.kms, West Lincoln is proud to have the largest geographical area in the Niagara Region! The Township of West Lincoln is a mix of a rural and urban setting in a unique local economy that blends residential, industrial, commercial and agricultural properties.

The Township of West Lincoln is currently seeking a highly motivated individual to fill the position of **Manager of Finance / Deputy Treasurer**.

Under the direction of the Director of Corporate Services/Chief Financial Officer, the Manager of Finance/Deputy Treasurer is responsible for the management and implementation of the work and achievements within the Finance Division under the Corporate Services department.

This position oversees the financial management of the municipality, including: accounts payable and receivable, investments, financial reporting and analysis, budgets, procurement, payroll services, revenue generation streams, and asset management. This position provides vision within the Finance Division by advising on and implementing financial strategies and modernization improvements, and providing recommendations on sound financial policies, processes, and internal controls, with an efficiency and risk-based mindset.

Candidates must hold a professional accounting designation (CPA) and bring at least five years of relevant experience, including extensive knowledge of public sector accounting standards (PSAS). In addition, the ideal candidate would have supervisory experience within a finance department, preferably in a municipal and/or unionized environment. While not mandatory, completion of the Municipal Accounting and Finance Program and the Municipal Tax Administration Program would be considered strong assets.

The Municipality offers a competitive salary, a comprehensive benefits package and registration with OMERS pension. The salary for this position is set at \$101,242.27 - \$124,167.43 annually, based on 2024 rates. This position will be supported primarily in office.

Interested candidates with the required qualifications are welcome to submit their resume and letter of interest by **4:30pm on Monday December 16, 2024** to:

Janine Buffo

Human Resources Advisor

Email: recruitment@westlincoln.ca

Please put 'Manager of Finance' in the subject line of the email

A detailed Job Description can be found on our website at:

<https://www.westlincoln.ca/en/township-office/jobs.aspx>

We thank all applicants, however, only those selected for an interview will be contacted.

The Township of West Lincoln is committed to an inclusive, barrier free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Township of West Lincoln's Human Resources Department if you require any accommodation to ensure that you can participate fully and equally during the recruitment and selection process. We thank all applicants; however, only those considered for an interview will be contacted. Personal information is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of the candidate selection. Questions about this collection can be directed to the Human Resources Department.