

CUPE 1287 JOB DESCRIPTION

JOB TITLE	Truck Driver		
DEPARTMENT	Infrastructure Department		
JOB ID	WLOP01	JOB LEVEL	5
REPORTS TO	Supervisor, Roads	STD HRS OF WORK	40 hrs/wk

JOB SUMMARY

To provide construction, maintenance and repair services on Township roads and adjacent municipal property.

QUALIFICATIONS

EDUCATION

- Completion of Grade 12 or equivalent
- Completion of the following courses:
 - Snow Plow Course
 - Traffic Control Course
 - Ontario Good Roads course
- Chain Saw and Chipper Certificate
- WHMIS Training

EXPERIENCE

- 2-3 years experience operating a truck in a construction, road maintenance or similar environment
- Minimum 6 months experience operating a snow plow dump truck for the purposes of winter control including plowing and salting/sanding

SKILLS

- Understanding of Government Regulations
- Be able to read and understand blueprints
- Basic mathematical skills
- Must be able to drive plow trucks and equipment in a safe and efficient manner

SPECIAL CONDITIONS

- Must possess and maintain a valid and unrestricted DZ drivers license AZ license would be an asset

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RESPONSIBILITIES

1. Material Haulage
 - a. Transport aggregate and fill to work sites as needed
 - b. Spread stone for road repair
 - c. Transport heavy equipment
 - d. Load trucks during winter snow control

2. Road Maintenance:
 - a. Plow snow and sand Municipal sidewalks, parking lots and roads
 - b. Water roads
 - c. Pick up and dispose of all roadside garbage and debris
 - d. Remove and dispose of expired animals
 - e. Perform emergency tree cutting and brushing
 - f. Mow Municipal roadsides
 - g. Order, install, stock and maintain Municipal signs adhering to Highway Traffic Act and JAAC (Joint Accessibility Advisory Committee) requirements
 - h. Obtain utility locates as required

3. Construction:
 - a. Layout, construct and repair roads using both transit and sight stick methods
 - b. Culvert installations and repair
 - c. Map out drainage patterns

4. Perform other related duties as assigned

JOB SPECIFICATIONS

Supervision Exercised

- None

Independence of Action / Judgment

- Assignments are covered by broadly established methods and procedures or standards of accepted practices.

Decisions on which you seek consultation

- Most unusual problems are referred to the supervisor

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Relationships/Contacts

Internal:

- Employees

External:

- Stakeholders

Physical Demands/Dexterity

- Heavy activity of long duration
 - Stooping, kneeling, crouching, lifting weights exceeding 10 kg
- Require the efficient and accurate coordination of coarse movements
 - Hand tools
 - Operating Equipment
- Require completion of fine movements
 - Writing
 - Maintain, Test and Repair Equipment

Concentration Demands

- Long periods of mental effort required occasionally
 - Traffic control
 - Seasonal maintenance tasks (Winter – snow removal and salting, Summer – material haulage)
 - Mapping and road layout

Job Environment

- Work occurs primarily outdoors, on roadways and within Municipal yards
- Exposure on occasion to dealing with difficult people

The above description reflects the general details considered necessary to describe the principal functions and duties as required for proper evaluation of the job and shall not be construed as a detailed description of all the work requirements that may be inherent in the job.

APPROVED BY:

Chief Administrative Officer

Date