

APPLICATION FOR EMPLOYMENT

Are you a candidate or a third party advertiser, the spouse of a candidate or third party advertiser, or an immediate family member of a candidate or third party advertiser in the 2026 municipal election?

Yes

No

NOTE: IF YOU ANSWERED YES TO THE ABOVE NOTED QUESTION – Please be advised that a Candidate or Third Party Advertiser, a Candidate's or Third Party Advertiser's Spouse and/or an immediate family member of a Candidate or Third Party Advertiser, in the municipal election is not permitted to work for the Election Office.

IF YOU ANSWERED NO TO THE ABOVE NOTED QUESTION - Please proceed.

Mr. Mrs. Miss Ms. (circle one)

Surname: _____ First Name: _____

Address: _____ Unit: _____

City: _____ Province: _____

Postal Code: _____ Phone: _____

Alternate Phone: _____ Email: _____

ELIGIBILITY: (Circle one for each)

Are You 18 Years Of Age Or Older?	Yes	No
Are You a Canadian Citizen?	Yes	No
Do you have a valid Driver's License?	Yes	No
Do you have access to a reliable mode of transportation? (Election personnel are responsible to travel using their own Vehicle to and from polling locations and work areas)	Yes	No
Are You Able To Speak/Understand English?	Yes	No
Are You Able To Speak/Understand French?	Yes	No

POSITION PREFERRED: (Circle One)

Please indicate two or three preferred position(s) for which you are applying:

Deputy Returning Officer	Poll Clerk	Affidavits Clerk
Elections Assistant/Greeter	Door Attendant	

The Clerk will assign positions according to experience, qualifications and availability.

Are you willing to work in a position other than those indicated above? **Yes** **No**

EXPERIENCE: (Check the boxes that apply)

- ☐ I have worked a Municipal, Provincial or Federal Election before

If yes, please indicate your previous position:

- ☐ I have computer skills and experience

If yes, briefly describe your computer experience:

- ☐ I have experience dealing with the public, conflict resolution, and excellent customer service skills

If yes, briefly describe your customer service experience:

- ☐ I am able to work in a fast-paced environment

- ☐ I am comfortable speaking to large groups of people

- ☐ I am willing and able to work a fourteen (14) hour shift without breaks (with the exception of washroom breaks), and remain at the work location for the entire duration of the shift and until all my duties are completed

- ☐ I am able to lift 30 lbs or more

Please provide any additional information or comments in the space provided below:

I declare that the information provided by me in this application for employment is, to the best of my knowledge, an accurate statement of facts. I understand that falsified statements on this application shall be considered sufficient cause for dismissal.

Signature:

Date:

Personal Information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act information gathered and is solely for the purpose of appointing personnel for Voting Day positions for the 2018 Municipal and School Board Election as required under the Municipal Electors Act R.S.O. 1990, Chapter M.53. Questions about the collection of personal information should be directed to: Township Clerk, Township of West Lincoln, 318 Canborough Street, Smithville, ON L0R 2A0, 905-957-3346, Ext 5143.

****NOTES**:**

We thank all applicants that apply; however, only successful applicants will be contacted further by this office during the week of August 10, 2026.

The Township of West Lincoln is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. The Corporation is committed to accommodating persons with disabilities. Should you require any accommodations, we will work to meet your needs.

All election workers must attend a two hour mandatory training session during regular office hours during the month of September.

The telephone numbers of election personnel will be shared with voting place staff for contact purposes only.

Election personnel are asked to vote on one of the scheduled advance voting days. Every attempt will be made to place election personnel in the ward in which they reside; however, this may not be possible in every case.